

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	11804/R	PF of Shri Tanati Naveen Kumar Reddy, Estate Officer	R	24.10.18	R	24.10.18	May be relived by Nov, 30, 2018 before that all pending files should be disposed off. DR (Estt.)/EE to see this.
2	13092/R	65th Meeting of Academic Conncil-Academic Section	R	23.10.18	AR (Academic)	24.10.18	-