

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	10407/R	Advance File (File Tour File)-Dr. Ashish Kumar Mishra, DES	FO	28.9.18	FO	3.10.18	Ok. Proceed as per project guidelines.
2	10392/R	Advertisement for Project Assistant (SERB-DST)- Dr. Jiwan Singh, DES	R	28.9.18	R	3.10.18	-
3	14026/R	Suksham Pdarth avam sambadh Chetna Urza-rashtriya Sangosthi- Dr. BC Yadav, Convenor, DAP	R	28.9.18	R	3.10.18	May be done without any financial liability on the University.
4	14021/R	Committee for Post Matric Scholarship & Fees Reimbursement (177/BBAU/SC/ST/Cell/2018)	R	28.9.18	R	3.10.18	-
5	12255/R	Proposal for Engg. Chemistry Lab-UIET	R	28.9.18	R	3.10.18	Ok. Proceed as per rules. Students should not suffer.

6	13048/R	Board of Post-Graduate Studies (BPGS) File-2018-Deptt. of Zoology	R	28.9.18	R	3.10.18	Process for appointment of Head of the University Deptt. first. Dean should deny Headship in the interest of the deptt.
7	-	M/S Superstar Conference Service- Prof. Ram Chandra, DEM	FO	28.9.18	FO	3.10.18	Approved. TDS declaration he to be done as per rules.
8	12645/R	Extension of RCA Contractual Staff-RCA + Payment of RCA Contractual Staff	Director, RCA	1.10.18	FO	3.10.18	Suggest, how payment will be done as required? Examine.

9	3450/R	छात्रावास का रखरखाव एवं अनुरक्षणीय कार्य - 5(190)/2005 Part-2	R	1.10.18	EE	3.10.18	
10	12555/R	Kjeldahl Unit-DES	FO	1.10.18	FO	3.10.18	-
11		Dr. Omesh bajapi c/o Dr. Venkatesh Dutta For Fellowship (SES)	FO	1.10.18	FO	3.10.18	Approved. Payment as per the Project Guidelines.
12	12080/R	IVth International Yoga Day-2018 (IDY-2018)- Sports Section	FO	1.10.18	FO	3.10.18	-
13	12419/R	Guest faculty (T/c)- Finance Department	FO	1.10.18	FO	3.10.18	-
14	10625/R	DBT Project- Technical Committee for the Purchase of Equipments- Dr. G Sunil Babu, DBT	R	1.10.18	R	3.10.18	-
15	12033/R	DST-SERB Project (Requirement of Junior Research Fellow)- Dr. Sunil Babu Gosipatala, DBT	R	1.10.18	R	3.10.18	Approved. Proceed as per the Project Guidelines.
16	14036/R	Purchahse of White Board For Dept. of physics & UIET	R	1.10.18	DR(S&P)	3.10.18	

17	-	Construction of Net House/Green House (DBT Project) New Project- Prof. Ram Chandra, DEM	FO	1.10.18	FO	3.10.18	-
18	-	Pension File 2015-16- Finance Section	FO	1.10.18	FO	3.10.18	Approved. Pay as per rules.
19	-	ICSSR Research Project (Prof. Sanatan Nayak, DE)	FO	3.10.18	FO	3.10.18	
20	6391/R	Advance for Educational Trip Integrated Applied Geology- DES (08/DES/IAG/2015)	FO	3.10.18	SO, Finance	3.10.18	
21	12312/R	Properly not working commercial RO Water purifier plane-YGH	FO	3.10.18	FO	3.10.18	
22		केन्द्रीय पुस्तकालय में स्थापित दोनों लिफ्टों का वार्षिक अनुरक्षित अनुबंध	R	3.10.18	FO	3.10.18	