

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	-	Workshop Budget (Topic: Tourism Education in India)- Education	FO	30.10.18	FO	31.10.18	-
2	3639/R	BPGS- D. Ph. Science	R	30.10.18	R	31.10.18	-
3	16006/R	T/c PF of Dr. Jay Shankar Singh, Asstt. Professor, DEM (Reg: Inter-Disciplinary Capacity Building Programme) Duty Leave	R	30.10.18	R	31.10.18	-
4	15084/R	Assistant DSW (W)-DSW	R	30.10.18	R	31.10.18	Dr. SK Dwivedi letter ok modified required in CO-DEAN notified as modified
5	16005/R	T/c Dr. Subhash Mishra, Asstt. Professor, DOE (Reg: Extension of Lien)	R	30.10.18	R	31.10.18	-
6	-	Purchase of Stationary Items for BoM Meeting Held on November, 2017-STR	DR (S&P)	30.10.18	FO	31.10.18	-
7	16004/R	LEAP Training Programme November 17, 2018 to 08.12.2018 MICHIGAN, USA- Dr. Sunita Mishra, HD&FS	R	30.10.18	R	31.10.18	-

8	16008/R	T/c PF of Dr. Ramesh Kumar Chaturvedi, Assistant Professor, DRM (Reg: Refresher Course)	R	30.10.18	R	31.10.18	Ok Classes do not suffer
9	14005/R	Purchase of Book For the Department Of Zoology 2018	R	30.10.18	Librarian	31.10.18	-
10	13036/R	Maintenance of University Staff Quarters	R	30.10.18	FO	31.10.18	It CPWD will mantaning then go as per CPWD nomes if not then alternative processing is required Fo to suggest
11	12683/R	Purchase of Equipments DBT Project 2018 (Prof. Ram Chandra )			R	31.10.18	discuss on Nov 1,11:AM DR(S&P)
12	15031/R	File for Technical Committee to look into pay related issue of IAO			R	31.10.18	Good experience by committee make repot to BOM 5 Nov