

S.No	FILE .NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	ACA	24.08.16	CASHIER/ arf/SOI/s teno/arf/ FO	26.09.16	
2	7612R	Purchase of Deep freezer	R	01.09.16	SA/ARF/s oi/ARF	26.09.16	
3	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	R	01.09.16	SOI/LDC/ ARF/FO/A RF/SOI/S A/arf/SO	26.09.16	
4	9088r	DR. RAJESH EKKA	VC	15.09.16	FO/ARF/S O/LDC/AR F	26.09.16	
5	6262r	TA BILL OF REGISTRAR PROF. S.VICTOR BABU...	R	15.09.16	LDC/FO	26.09.16	
6	9270R	PURCHASE OF MS-OFFICE & WINDOWS OS	VC	16.09.16	FO/ARF/S O/SA/ARF /vc	26.09.16	
7		luscon-2016 Account opening	dem	19.09.16	vc	26.09.16	
8	7300r	केन्द्रीय पुस्तकालय अनु० कार्य	R	19.09.16	vc	26.09.16	
9	8299R	DR. MANJARI SHUKLA- DST PROJ	R	19.09.16	DST MANKARI SHUKLA	26.09.16	
10	6843R	Dr. Nirula research scientist'B'	R	21.09.16	FO/ARF/S OI/ldc/AR F	26.09.16	
11	8261R	IMPREST	RCA	21.09.16	STENO/ar f/FO	26.09.16	
12	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	R	21.09.16	sa/arf/FO	26.09.16	
13	9319R	DR. MADHUKAR SAXENA-OVERHEAD GRANT	R	21.09.16	sa/arf/FO	26.09.16	

14	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	R	21.09.16	DR MADHAK ER SAXENA DST-DBT	26.09.16	
15	4916R	EXAMINATION HALL	R	21.09.16	SA/arf/SO	26.09.16	
16	6494R	Payment of legal fee Rajan mishra,S.M singh	R	21.09.16	FO/ARF/S OII/SA/AR F	26.09.16	
17	2537F	IMPREST	SES	22.09.16	STENO/ar f/FO	26.09.16	
18	9326R	T/C TA BILL REGISTRAR JOURNEY 09.09.16	VC	22.09.16	LDC/FO	26.09.16	
19	9197R	DISSERTATION FILE	VC	22.09.16	CASHIER	26.09.16	disposed off
20	8358R	NFHE-MOHD. BAQIR	R	23.09.16	STENO/A RF	26.09.16	
21		CASH ADVANCE	AE(E)	23.09.16	LDC/ARF	26.09.16	
22	8772R	REQUIREMENT OF AC, TABLE, CHAIRS FOR LABS	DAC	23.09.16	SA/ARF	26.09.16	
23		ADJUSTMENT OF RS-2000/-	DAS	23.09.16	LDC/ARF	26.09.16	
24	4584R	PURCHASE OF PRINTER CARTRIDGE	UIET	23.09.16	LDC/ARF	26.09.16	
25	301f	imprest	dps	23.09.16	steno/AR F	26.09.16	
26	6316R	UNIVERSITY CONTRIBUTION IN NPS(II)	VC	26.09.16	ARF	26.09.16	
27	3022R	BBAU RESEARCH JOURNAL	DES	26.09.16	SA	26.09.16	
28		PRINTING/SUPPLY OF EXAM STATIONARY	COE	26.09.16	LDC	26.09.16	
29	8883R	ALUMINIUM PARTITION WORK OF USIC	EE	26.09.16	FO	26.09.16	
30		HONORARIUM CLAIM OF PERMANENT FACULTY WORKING AS GUEST FACULTY	FW	26.09.16	ARF	26.09.16	
31	5166R	ADVANCE PAYMENT FOR MAINTENACE	RCA	26.09.16	LDC	26.09.16	
32	8642R	PERCHASE OF RACK ETC. FOR ELECTRICAL STORE	EE	26.09.16	FO	26.09.16	
33	7657R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIUM	AE(E)	26.09.16	ARF	26.09.16	
34	8450R	BBAU VOICE	ee	26.09.16	STENO	26.09.16	

35	9056R	IMPREST MONEY SCHOOL FO PHYSICS SCIENCES		26.09.16	FO	26.09.16	
36		DR. ALOK KUMAR SINGH-INSPIRE FACULTY AWARD	DAC	26.09.16	STENO	26.09.16	
37		MBA(RM) FILE NO 102 IMPREST	AR(S)	26.09.16	FO	26.09.16	
38	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	ARF	26.09.16	FO	26.09.16	
39	8264r	further development of recreation/ common room in rca boys hostel	R	26.09.16	FO	26.09.16	
40	9237R	INSPECTION OF CASE FILES IIT AMETHI	R	26.09.16	SO/LDC	26.09.16	
41	8263R	FURTHER DEVELOPMENT OF MESS AND KITCHSE ITEMS IN RCA BOYS HOSTEL	R	26.09.16	FO	26.09.16	
42	3786R	Tata Photon Data Card	R	26.09.16	LDC	26.09.16	
43	3104R	IMPREST	R	26.09.16	STENO	26.09.16	
44	8680R	T/C CHIDREN EDUCATION REIMBURSEMENT BILLS	R	26.09.16	SA	26.09.16	
45	8589R	MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE	R	26.09.16	STENO	26.09.16	
46	6992R	Medical reimbursement(Retired Employee)	R	26.09.16	STENO	26.09.16	
47	4440R	अतिथि गह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	R	26.09.16	SA	26.09.16	
48	9330R	SPECIAL IECTURES ORGANISED UNDER IQAC	R	26.09.16	LDC	26.09.16	
49		PAYMENT OF CONTRACT FACULTY		26.09.16	SO /LDC	26.09.16	