

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8642R	T.C. PURCHASE OF RACK ETC FOR ELECTRICAL STORE	EE	12.08.16	FO/ARF/soi/SA/ARF	07.09.16	
2	7447r	MAINTENANCE GRANT FILE DEPTT. HD&FS	STR	17.08.16	CASHIER	07.09.16	disposed off
3	7618r	Photocopy Machine		19.08.16	CASHIER	07.09.16	disposed off
4	3630r	purchase of kitchen equipments & mess for the hostels	STR	24.08.16	by hand rp yadav- str	07.09.16	
5	3224R	T/C FILE OF CANTEEN CONTRACT (VOL-V)	EO	30.08.16	FO/ARF/SO/SA	07.09.16	
6		NON DISBURESEMENT OF MINIMUM WAGES TO THE SECURITY GUARDS.....(COMPLAIN OF SECURITY GUARDS)	FINANCE	31.08.16	ARF/soi/ar rf	07.09.16	
7	7931R	PAYMENT OF SANITATION AGENCY	R	01.09.16	SA/ARF	07.09.16	
8	3824R	UP32FK2928	R	01.09.16	LDC/arf	07.09.16	
9	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	R	01.09.16	SOI/LDC/ ARF	07.09.16	
10	9031R	APPROVAL OF PURCHASE COMMITTEE	DAC	05.09.16	SA/ARF	07.09.16	
11	5396R	Payment for M/S security solution services	VC	05.09.16	EO	07.09.16	
12	3660R	INSTALLATION OF CURTAIN RODS IN PLACE OF PELMETS	VC	05.09.16	AR(S&P)	07.09.16	
13		MAINTENANCE OF PHOTOCOPIER MACHINE	VC	05.09.16	H- PHARMA	07.09.16	
14	3403R	CST/SERPD/D-784 FUNDING AGENCY-CST	VC	05.09.16	CASHIER	07.09.16	disposed off
15	8522R	UC & SE (DST-INSPIRE FACULTY) DR. KUSWAHA+6 FILE AND 1LETTER ATTACHED	DBT	05.09.16	SOI/SA	07.09.16	
16	3105R	MISC, ADVANCE MEETING ETC	R	05.09.16	LDC/arf	07.09.16	
17	9230R	TONER/CARTRIDGE FILE OF RCA	R	06.09.16	LDC/ARF	07.09.16	

18	3940R	112/JRF (2012-13)	R	06.09.16	STENO/ar f	07.09.16	
19	8909R	UGC-JRF MAHESH KUMAR	r	06.09.16	STENO/A RF	07.09.16	
20	9229R	ELECTRICAL MATERIAL FILE OF RCA	R	06.09.16	LDC/ARF	07.09.16	
21		IMPREST COE (CONFEDENTIAL WORK)	DPT	06.09.16	STENO/A RF	07.09.16	
22	5070R	IMPREST	CGH	06.09.16	STENO/A RF	07.09.16	
23		REMUNERATION	RCA	06.09.16	ldc/arf	07.09.16	
24	8488r	T/C PF OF SUFIA AHMED(LTC)		06.09.16	steno/AR F	07.09.16	
25	4141R	PAYMENT OF BONUS & DAILY FOR THE Y-2004-05	R	07.09.16	LDC	07.09.16	
26	4066R	FESTIVAL ADVANCE PART II	R	07.09.16	STENO/ar f	07.09.16	
27	7000R	JRF PAYMENT FILE	R	07.09.16	STENO	07.09.16	
28	3238R	NET-JRF/UGC	R	07.09.16	FO	07.09.16	
29	5952R	JRF FELLOWSHIP OF MS. SUCHITRA DIWAKER	R	07.09.16	STENO	07.09.16	
30	7897R	T/C PF PAYMENT OF DPW-2	R	07.09.16	FO	07.09.16	
31	8852R	TENDER FOR MANPOWER PROVIDING AGENCY	R	07.09.16	ARF	07.09.16	
32	3496R	T/C PF OF SHRI BALAN G. (LTC)	VC	07.09.16	ARF	07.09.16	
33		REQUIREMENT OF LAB EQUIPMENT	dcs	07.09.16	arf	07.09.16	
34	7457R	APPOINTMENT OF JRF	DBT	07.09.16	sa	07.09.16	
35		payment bill guest faculty	dam	07.09.16	LDC	07.09.16	