

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8959 R	Grivances Of Dr. Anis Ahmad. D-LAW.	AR/Estt	28.7.16	AR/Estt	1/Sep	For need full.
2	3157 R	Canara Bank Related matters 5(309)11	DR/Estt	22.8.16	EO	31/Aug	For need full.
3	9154 R	Minutes Of Griveances Meeting(Teaching & Non-Teaching).	AR/Estt	26.8.16	DR/SC-ST	1/Sep	For need full.
4	3824 R	UP-32-FK-2928, Service Documents.	AR/Vihe	26.8.16	FO	1/Sep	For need full.
5	9164 R	Nomination Under Group B DPC.	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
6	9166 R	UP-32-DD 5255(T.C) मरम्मत पत्रावली।	AR/Vehi.	29.8.16	AR/Vhicle	31/Aug	For need full.
7	7909 R	Upgradation of JRF to SRF,	AR/A	29.8.16	VC	1/Sep	For approval
8	4298 R	Constitution Of DRC	AR/A	29.8.16	Hod/DMC J	1/Sep	For need full.
9	3940 R	JRF (2012-13) HD&FS	AR/A	29.8.16	AR/A	31/Aug	For need full.
10	8993 R	Admission Committee.	AR/A	29.8.16	Hod/DLIS	1/Sep	For need full.
11	8848 R	B.Voc Livestock Production And Managemant, (3 Year under graduate	AR/A	29.8.16	Hod/DAA S	1/Sep	For need full.
12	8961 R	Request of Prof. Ram Chandra, DEM	DR/Legal	29.8.16	DR/Legal	1/Sep	For need full.
13	9099 R	Space Requirment.	HoD	29.8.16	VC	1/Sep	For approval

14	8832 R	File for the admission in LL.M for the session of 2016-17.	Hod	29.8.16	VC	1/Sep	For approval
15	3402 R	वाहनो के इन्शुरेंस के नवीनीकरण हेतु पत्ररावली।	AR/Vehi.	29.8.16	AR/Vehi	31/Aug	For need full.
16	5579 R	JRF Fellowship Kamlesh Kumar Verma.	Hod	29.8.16	AR/A	31/Aug	For need full.
17	9169 R	Promotion in Grade Pay Dr. Manoj Kumar.	Hod	29.8.16	AR/Estt	31/Aug	For need full.
18	9170 R	Objection Regarding Current Advertisemeant.	Hod	29.8.16	PIC/R	31/Aug	For need full.
19	9172 R	T/C File-Purchase of Postage Stamp Advance.	Hod	29.8.16	FO	1/Sep	For need full.
20	9048 R	Application from for Uni. Aid to PG Students (SC/ST) for Dissertation work.	DR-SC/ST	29.8.16	FO	1/Sep	For need full.
21	6818 R	Appointmeant of Heads Of Various Departemaent Of University. VOLL-II.	AR/Estt	29.8.16	VC	1/Sep	For approval
22	7612 R	Purchase of Deep Freezer.	Hod	29.8.16	FO	1/Sep	For need full.
23	9174 R	File of Extention for Submission Of Final Year Marksheet & Migration Certificate.	AR/A	29.8.16	VC	1/Sep	For approval
24	4498 R	UGC Converted to RGNF, Sandhya Singh	AR/A	29.8.16	AR/A	1/Sep	For need full.
25	8839 R	LLM Admission 2016-17	AR/A	29.8.16	DR/Legal	1/Sep	For need full.
26	8269 R	RGNF- Ms. Neelam Verma.	AR/A	29.8.16	AR/A	1/Sep	For need full.
27	9085 R	251/Ph.D. Admission NRI/DIT/2016	AR/A	29.8.16	Hod/DIT	1/Sep	For need full.

28	8849 R	Livestock Managemaint, (1 Year diploma)	AR/A	29.8.16	Hod/DAA S	1/Sep	For need full.
29	4729 R	Ph.D students Registration (DRC) Part -3,	AR/A	29.8.16	VC	1/Sep	For approval
30	7594 R	JRF/SHS/Swati Rani/2015	AR/A	29.8.16	AR/A	1/Sep	For need full.
31	5778 R	JRF Aklesh Kumar	AR/A	29.8.16	AR/A	1/Sep	For need full.
32	3149 R	Pawan Kumar Mishra RGNF DAAS Student 2012-13	AR/A	29.8.16	AR/A	1/Sep	For need full.
33	5921 R	Extention Of ph.D Submission, Mr. Lata Prasad.	AR/A	29.8.16	VC	1/Sep	For approval
34	5744 R	RGNF File Joining Report, Ms. Vandana & simta rani.	AR/A	29.8.16	AR/A	1/Sep	For need full.
35	4733 R	RGNF File of Sh. Surendra Singh Research School.	AR/A	29.8.16	AR/A	1/Sep	For need full.
36	8876 R	Dissertation File (FST) Shakti Chandra.	AR/A	29.8.16	AR/A	1/Sep	For need full.
37	7229 R	JRF Vivek kumar	AR/A	29.8.16	AR/A	1/Sep	For need full.
38	8527 R	Ms. Shweta Goswami [Ph.D Scholar]	AR/A	29.8.16	Hod/DAP	1/Sep	For need full.
39	9035 R	M.SC. Brain & Conition Science. Admission 2016-17.	AR/A	29.8.16	AR/A	1/Sep	For need full.
40	6015 R	RGNF Ph.D Satish Kumar	AR/A	29.8.16	AR/A	1/Sep	For need full.
41	9175 R	T/C P.F. Of Shri. O.P.Saini.	AR/Estt	29.8.16	VC	1/Sep	For approval

42	9115 R	NOC/Leave Letter For Singapore VISA During, Siddhartha Mukerji.	AR/Estt	29.8.16	VC	1/Sep	For approval
43	9139 R	Water Coolar with Filter file For RCA	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
44	8554 R	APAR Reports of Prof. Ram Chandra.	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
45	8242 R	Application of Prof. R.P. Singh DES for Approval of Major Surgery	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
46	7310 R	Creation /Sanction of New Posts for HC	AR/Estt	29.8.16	AR/Estt	31/Aug	For need full.
47	7479 R	Engagement of Consultant	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
48	8421 R	T/C PF of Mss. Anita Tiwari, Lab Asstt. Promotion to TA	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
49	8915 R	T/C Dr. Jiwan Singh, Orientation Programme	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
50	9095 R	Manpower Requiremeant for Various Deptt/Course/SectionOf BBAU Campus.	AR/Estt	29.8.16	AR/Estt	1/Sep	For need full.
51	5173 R	DEM-FIST	FO	29.8.16	FO	1/Sep	For need full.
52	4813 R	New Vehicle- Tata SuMo, UP-32-DD-5255	FO	29.8.16	VC	31/Aug	For approval
53	8760 R	Fees Reimbursement of Mr. Shaishav Kr. Jha, Applied Geology)	FO	29.8.16	AR/A	31/Aug	For need full.
54	3065 R	Interloking For V.C.s Residence 5(428)EE/2013	EE	29.8.16	FO	1/Sep	For need full.
55	9177 R	Promotion Under CAS Dr. Renu Pandey.	Hod	29.8.16	AR/Estt	1/Sep	For need full.

56	9178 R	Application For PBAS Proforma For Promotion Under CAS Dr. Gajanan Pandey.	Hod	29.8.16	AR/Estt	1/Sep	For need full.
57	9179 R	Application For PBAS Proforma For Promotion Under CAS Dr.Joti Pandey.	Hod	29.8.16	Dean/SPS	1/Sep	For need full.
58	9127 R	Fixasation of Specialisation in Public Administration Programme.	PIC/R	30.8.16	VC	1/Sep	For approval
59	9105 R	Vikash Kumar Upadhyay Asstt.Prof. On Cont. DHR.	PIC/R	30.8.16	PIC/R	1/Sep	For need full.
60	9180 R	Guest House Requirment for Man Power.	AR/Estt	30.8.16	VC	1/Sep	For approval
61	9181 R	Requirment of Additional Office Asstt & Atten.	AR/Estt	30.8.16	AR/Estt	1/Sep	For need full.
62	6561 R	T/C Nomination of BOM.	AR/Estt	30.8.16	VC	1/Sep	For approval
63	8834 R	Report regarding complaint by some student of iv sem of enveronomeant	AR/Estt	30.8.16	AR/Estt	1/Sep	For need full.
64	4758 R	Biycycle Purchase Advance.	AR/Estt	30.8.16	AR/Estt	1/Sep	For need full.
65	9137 R	Air-Conditioner for RCA Computer Lab.	AR/Estt	30.8.16	VC	1/Sep	For approval
66	9138 R	Online UPS For RCA Computer Lab.	AR/Estt	30.8.16	AR/Estt	1/Sep	For need full.
67	6560 R	Dr. R.N Bharagava, Submission of Utilization Certificate for the 2013-14	FO	30.8.16	FO	1/Sep	For need full.
68	9182 R	Return of PG Scholarship for Proffessional Course for SC/ST Condidates.	HoD	30.8.16	AR/A	1/Sep	For need full.
69	4150 R	Registrar mobile bill Payment File.	AR/Tele	30.8.16	FO	1/Sep	For need full.

70	4066 R	festival Advance, Part-2	FO	30.8.16	AR/Estt	1/Sep	For need full.
71	8349 R	Akilesh Yadav, Fee Concession Orphan Category.	FO	30.8.16	AR/A	1/Sep	For need full.
72	9184 R	Computer Maintinance File, DE	HoD	30.8.16	AR/A	1/Sep	For need full.
73	8167 R	वार्षिक पत्रिका निर्णयन प्रकाशन।	HO	30.8.16	HO	1/Sep	For need full.
74	7931 R	Payment of Sanitation Agency-II	EO	30.8.16	FO	1/Sep	For need full.
75	9185 R	File for RGNF of Mr. Lavlesh & Jugdish.	HoD	30.8.16	AR/A	1/Sep	For need full.
76	8548 R	BBAU-SU Collaboration Project-2014, Part time Assistant.	HoD	30.8.16	VC	1/Sep	For approval
77	3346 R	Purchase of Bush Cutter	VC	30.8.16	Cor-GBS	1/Sep	For need full.
78	7521 R	Requiremeant Of Staff in Engineering Department. 5 (239)/2006.	VC	30.8.16	EE	1/Sep	For need full.
79	9160 R	T/C PF Of Dr. Shilpi Verma (LTC), DLIS	VC	30.8.16	AR/Estt	1/Sep	For need full.
80	8106 R	T/C PF of Dr. Brijesh Kumar, Assistant Prof. Sociology.	VC	30.8.16	AR/Estt	1/Sep	For need full.
81	9089 R	T/C PF of Ms. Rina Kumari Library.	VC	30.8.16	AR/Estt	1/Sep	For need full.
82	6131 R	Grievances File Teaching	VC	30.8.16	AR/Estt	1/Sep	For need full.