

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9180 R	Guest House Requirment for Man Power.	VC	26.9.16	AR/Estt	30-Sep	For need full.
2	8215 R	T/C PF of Shri Nitest Kumar Verma.	AR/Estt	28.9.16	AR/Estt	30-Sep	For need full.
3	9287 R	Upgradation JRF to SRF, Ms Vandana & Smita Rani.	VC	28.9.16	AR/A	30-Sep	For need full.
4	8165 R	236/Gate Scholarship(Neha Yadav)/DIT/BBAU/16	AR/A	29.9.16	FO	30-Sep	For need full.
5	9381 R	Manpower for RCP	Cor-	29.9.16	AR/Estt	30-Sep	For need full.
6	9386 R	Joining of Asst.Prof. (Contract) in DRM.	HoD	29.9.16	VC	30-Sep	For approval
7	9090 R	T/C R & P Rules (N/T)	AR/Estt	30.9.16	VC	30-Sep	For approval
8	9225 R	Refresher Course Dr.S.Kumar.	AR/Estt	30.9.16	AR/Estt	30-Sep	For need full.
9	8865 R	Payment of Legal Fee to Senior Advocates	FO	30.9.16	DR/Legal	30-Sep	For need full.
10	9370 R	T/C PF Dr. Venkatesh Dutta, DES, LTC	VC	30.9.16	AR/Estt	30-Sep	For need full.
11	7909 R	Upgradation of JRF to SRF, Vol-2	VC	30.9.16	AR/A	30-Sep	For need full.
12	9339 R	NOC/Passport/ VSB/DEM/87, VS Baghel	VC	30.9.16	AR/Estt	30-Sep	For need full.
13	6073 R	B.P.G.S. Of DAM	VC	30.9.16	AR/A	30-Sep	For need full.

14	9378 R	Partition in room no. 304.	VC	30.9.16	EE	30-Sep	For need full.
15	9389 R	Gardening Activities in Amethi Campus.	VC	30.9.16		30-Sep	By hand Tripathi sir
16	8859 R	Post Matric Scholarship & Fee Riemburement for the Year 2016-17- Vol-II	DR-SC/ST	30.9.16	VC	30-Sep	For approval
17	9391 R	Minutes of the Meeting of SPS, (09).	Dean	30.9.16	AR/A	30-Sep	For need full.
18	9176 R	T/C P.F. Of Shri. Brij Narain Pradhan.	AR/Estt	30.9.16	AR/Estt	30-Sep	For need full.
19	4280 R	T/C PF Of Prof. Ram Chandra, DEM.	AR/Estt	30.9.16	VC	30-Sep	For approval
20	8865 R	Payment of Legal Fee to Senior Advocates	DR/Legal	30.9.16	VC	30-Sep	By Hand Vijay
21	5485 R	Complaint File DBT Vol-II	DR/Legal	30.9.16	DR/CRC	30-Sep	For need full.
22	9368 R	140/BBAU/SC/ST cell/2016, (Confidential Close Cover)	AR/Estt	30.9.16	VC	30-Sep	For approval