

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3402/R	Insurance Renewal for Vehicles	R	09-06-2016	R	14/09/2016	Regisrar
2	4588/R	Legal fees of University Counsel-(R.T.), Rajesh Tiwari(Advocat)	R	09-06-2016	R	14/09/2016	yes as per rules
3	-	CONFIDENTIAL One file Result Declaration file May 2016	COE office	09-09-2016	COE office	14/09/2016	yes as per rules
4	9247/R	INSA International Collaborative Exchange Programma-2016 DAC Prof .Kaman Singh	R	09-09-2016	R	14/09/2016	Regisrar
5	-	Complaint of W.A. Wahid Regarding post of Assistant Professor, Department of MCJ Advertied vide advt.no.01/bbau/Teaching /2016	PIC	09-09-2016	R	14/09/2016	Regisrar
6	-	TwoFile(Confidential)Coe	COE office	09-09-2016	COE office	14/09/2016	Confidential
7	9108/R	Guest Faculty for M.Sc (E&E)Dept.of Enri.Science	PIC®	14/09/2016	Dr.Vipin Saxsen a	14/09/2016	Dr.Vipin Saxsena
8	3579/R	hindi Prokosht or pakhavaya	FO	14/09/2016	FO	14/09/2016	Anumodit

9	9252/R	Achievement of the university R-Office	R	14/09/2016	R	14/09/2016	Dr. R.A. Khan
10	9253/R	Air Ticket purchase from Balmerelowrw	R	14/09/2016	R	14/09/2016	yes as per rules
11	-	Special Lecture file Deptt.of Envi.Science Head ,DES.	SES	14/09/2016	SES	14/09/2016	yes as per rules
12	9217/R	Approval of Project Fellow Appointment -Order (Under DST-SGRB Grant) Dr. Jawanar ,DAC	R	14/09/2016	R	14/09/2016	Seen yes as per rules
13	9193/R	Store & Purchase Section Common Tender Committee	Store	14/09/2016	Store	14/09/2016	-
14	3465/R	Transfer & Posting	R	14/09/2016	R	14/09/2016	-
15	-	Minutep of Meeting All Dean of DAC DEAN (SPS)	FO	14/09/2016	FO	14/09/2016	discuss
16	9237/R	Inspection of case files (Related to land disputes at IIT,AMETHI)	FO	14/09/2016	FO	14/09/2016	yes as per rules
17	4067/R	Committee for creation of Mosquito Mesh Siddartha Hostel	FO	14/09/2016	FO	14/09/2-16	yes as per rules
18	6111/R	Part Time Medical Attendant Appointment of Medical Attendant on contract basis	FO	14/09/2016	FO	14/09/2016	yes as per rules

19	9235/R	DRM .Student Related Information and Process Automation System of DRM.	FO	14/09/2016	FO	14/09/2016	Ok yes as per rules
20	-	Remuneration of End Semester Examination ,May ,2016	FO	14/09/2016	FO	14/09/2016	yes as per rules
21	4252/R	Vehicle Section UP 32 DQ 6038	FO	14/09/2016	FO	14/09/2016	yes as per rules
22	-	Approval for Travel From Taxi (DAC)	FO	14/09/2016	FO	14/09/2016	yes as per rules
23	-	Conolence file W.E.F.2.2.15	R	14/09/2016	R	14/09/2016	Anumodit
24	9170/R	Objection Regarding Current Advertiesment DRM	Dr. Ram Sir	14/09/2016	N.M.P. Verma	14/09/2016	-
25	9262/R	Department of Applied Physics Ph.D Viva-Voce Examination of Mr.Rakesh Kumar Sonker	R	14/09/2016	FO	14/09/2016	-
26	6922/R	Mr. Sunita Bharthi M.Fill .Student Smaj Shastra bibhag	R	14/09/2016	FO	14/09/2016	yes as per rules
27	8840/R	Applied Plant Science (Horti) Head DAPS	R	14/09/2016	R	14/09/2016	yes as per rules
28	7479/R	Enagment of Constulant	R	14/09/2016	R	14/09/2016	Seen

29	8931/R	DST Project, Prof. Ram Chandra, DEM Department of Environmental Microbiology	R	14/09/2016	R	14/09/2016	Ok yes as per rules
30	9263/R	High Power Committee Voll-II	R	14/09/2016	R	14/09/2016	Regisrar
31	9034/R	File: M. Sc. Admission 2016-17 Deptt. of Biotechnology	R	14/09/2016	R	14/09/2016	yes as per rules
32	9035/R	M.Sc. Brain & Cognition Sciences deptt. of Biotechnology	R	14/09/2016	R	14/09/2016	yes as per rules
33	9216/R	Leave Application :Teachars Duty Leave Dr. D.K. Yadav Deptt. of Economics	R	14/09/2016	R	14/09/2016	yes as per rules
34	3269/R	Payment of electricity bills of university campus	FO	14/09/2016	FO	14/09/2016	yes as per rules