

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Maintenance Works in Hostel Mess Ashoka Boys Hostel	DSW	20/09/2016	DSW	21/09/2016	Yes as per rules
2	3630/R		FO	20/09/2016	FO	21/09/2016	As Ammended
3	8194/R	T/C PF of Prof. S.K.Bhatnagar, DHR (LTC)	R	20/09/2016	R	21/09/2016	Yes as per rules
4	-	GBS Progress Report of Plantation as per Master Plan	Dr.Ram sir	20/09/2016	Dr.Ram sir	21/09/2016	-
5	3483/R	Purchasing of Nursery seeds, GBS	R	20/09/2016	R	21/09/2016	-
6	9313/R	Forwarding application of dr.Ramesh Kumar	R	20/09/2016	R	21/09/2016	Yes as per rules
7	4003/R	NCC Approal	R	20/09/2016	R	21/09/2016	Seen
8	9308/R	Creation of E-Cell UIET BBA	R	20/09/2016	R	21/09/2016	Yes as per rules
9	9060/R	Entramce Test 2016 M.A. Development Studies (CSSEIP)	R	21/09/2016	R	21/09/2016	FO to NA