S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9329/R	Nomination of Head	R	22/09/2016	R	26/09/2016	-
2	9180/R	Guest House Requirement For Manpower	R	22/09/2016	R	26/09/2016	-
3	6316/R	University Contribution in NPS (II) 2015-16	FO	23/09/2016	FO	26/09/2016	Yes as per rules
4		CONFIDENTIAL (One file)	COE office	23/09/2016	COE Office	26/09/2016	-
5		ज्ञापन (आरक्षण बचाओ संघर्ष समिति)	Proctor	23/09/2016	Proctor (I/c)	26/09/2016	-
6		CONFIDENTIAL (One file)	COE office	23/09/2016	COE Office	26/09/2016	-
7	4280/R	T/C Prof. Ram Chandra	FO	23/09/2016	R	26/09/2016	Approved if as per rules
8	7958/R	T/C PF of Sh. N.K.S. More, Associate Professor (LTC)			R	26/09/2016	-
9		Cancer Symposium (File DBT BBAU)			Dr. Anand Prakash, SBBT	26/09/2016	Please Discuss