

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		Workshop (COE)	COE office	26/08/2016	COE office	28/09/2016	Yes As per rules (bv
2	3846/R	विश्वविद्यालय के सीवर सयोजन/सीवर चार्जज	R	26/09/2016	R	28/09/2016	-
3	8693/R	Refund of Fees	R	26/09/2016	R	28/09/2016	-
4	9344/R	Repairing of Water Coolers 5(217)/2015	R	26/09/2016	R	28/09/2016	-
5		Confidential File in Sealed envelop (COE Office)	COE Office	26/09/2016	COE office	28/09/2016	-
6		Examination Committee COE Section	COE Office	27/09/2016	COE office	28/09/2016	by hand
7	7300/R	केंद्रीय लाइब्रेरी अनुराशनीय कार्य	FO	27/09/2016	FO	28/09/2016	Yes as per rules
8	9270/R	Purchase of M.S. Office & Windows OS (Computer Centre)	FO	27/09/2016	FO	28/09/2016	Please discuss
9		Account Opening LUSCON-2016	FO	27/09/2016	FO	28/09/2016	Yes as per rules
10	9347/R	Appeal under RTI of Dr. Renu Pandey	R	27/09/2016	R	28/09/2016	Follow the RTI Rules
11	5485/R	Complaints File-Vol II	R	27/09/2016	R	28/09/2016	-
12	9067/R	Payment of TA/Honorarium (Shri A.N. Bokshi)	R	27/09/2016	FO	28/09/2016	Please discuss
13	3579/R	हिंदी पखवाड़ा	R	27/09/2016	R	28/09/2016	ok
14	7997/R	B.Sc./M.Sc. Basic Sciences Aman Tripathi related file (DAAS)	R	27/09/2016	Dean, SSBT	28/09/2016	To offcer comments

15	9311/R	Extension of One More Semester (six Months) Mr. Dilip Singh, Research Scholar, Deptt. of Sciology)	R	27/09/2016	COE office	28/09/2016	for Comments
16	9310/R	Extension of One More Semester (six Months) Ms. Archana Verma, Research Scholar, Deptt. of Sciology)	R	27/09/2016	COE office	28/09/2016	for recommenda tion
17	4253/R	Internation Symposium/Seminar (Guest House)	R	27/09/2016	Dr. UV Kiran, I/c Guest House	28/09/2016	-
18	9294/R	Requirement of Amplifier System, Mike Etc. (UIET)	R	27/09/2016	R	28/09/2016	-
19	6064/R	Inquiry Committee reg. Complaints made by Sh. Jayabala Chandran	R	27/09/2016	R	28/09/2016	-
20	9355/R	Change of Stream for B.Tech.-2nd Year 2016-17 (UIET)	R	27/09/2016	R	28/09/2016	Approved as per rules
21	9356/R	General Correspondence (Legal Cell)	R	27/09/2016	R	28/09/2016	-
22	3675/R	Gunner of VC (कुलपति के अंगरक्षक)	FO	27/09/2016	FO	28/09/2016	Yes if as per rules
23	6508/R	FWLL Telephone Bill Payment (Telephone Section) Part-2	FO	27/09/2016	FO	28/09/2016	OK as per rules
24	9056/R	Imprest Money, DAC, School for Physical Science	FO	27/09/2016	FO	28/09/2016	yes as per rules

25	821/VC s	Complaint File	FO	27/09/2016	R	28/09/2016	-
26	9348/R	Tution fee waiver for (PH) Candidate in M.Phil	R	27/09/2016	R	28/09/2016	ok
27	Noteshe et with two PF	(5619/R) PF of Dr. Renu Pandey, Deptt. of History, (4801/R) Dr. Taruna, DRM	R	27/09/2016	Prof. R.B. Ram, PIC (Rectt.)	28/09/2016	-
28	140/BB AU/SC/ ST Cell	CONFIDENTIAL (One file in Sealed Envelop)	RSO office	28/09/2016	R	28/09/2016	-
29	3806/R	Computer Coaching Programme (RCP)	R	28/09/2016	R	28/09/2016	Yes as per rules
30	9240/R	Paternity Leave of Dr. Brajesh Kumar (Asstt. Prof., Sociology)	R	28/09/2016	R	28/09/2016	Yes as per rules
31	5408/R	Complaint File Vol-I	R	28/09/2016	R	28/09/2016	Seen
32	3807/R	Spoken English Programme (RCP)	R	28/09/2016	R	28/09/2016	Yes as per rules
33	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV			R	28/09/2016	By Hand by Sh. Anish Ahmad