

S.No	File No.	Subject	From whom received	Received Date	Sent to	Sent Date	Remark
1	3157/R	Canara Bank Related Matters	R	5/9/2016	Dr.Manish Verma	6/9/2016	Dr.Manish Verma
2	-	Dr.Alok Kumar Singh DST-Inspire Faculty,DAC	FO	5/9/2016	FO	6/9/2016	yes as per rules
3	7215/R	Palm Plant Plantion on main Road Side in university campus	FO	5/9/2016	FO	6/9/2016	yes as per rules
4	8713/R	UGC-JRF-SRF, Ms. Namita Gupta, DES	FO	5/9/2016	FO	6/9/2016	yes as per rules
5	8787/R	Equipment MRP Project Prof. R.P.Singh, DES	FO	5/9/2016	FO	6/9/2016	OK
6	-	Department of Env.Scienc Dr.Jiwan Singh Assistant Proffissor	FO	5/9/2016	FO	6/9/2016	yes as per rules
7	6878/R	Consultancy Project G. Water, Dr.Venkatesh Dutta, DES	FO	5/9/2016	FO	6/9/2016	yes as per rules
8	-	Dr. Alok Kumar Singh DAC Inspire Faculty DAC Head of Expenditure : Contingency	FO	5/9/2016	FO	6/9/2016	yes as per rules
9	7205/R	221/UGC-MRP(2015-16)/DIT/BBAU/15	FO	5/9/2016	FO	6/9/2016	yes as per rules
10	-	Department of Applid Animal Sciences Proposal for Purchase of Laboratory Equipments/Chemicals	FO	5/9/2016	FO	6/9/2016	yes as per rules
11	3289/R	Prrsoality Development Centre File	R	5/9/2016	R	6/9/2016	Registrar to NA Immeaded
12	9114/R	Annual Report 2015-16	R	5/9/2016	R	6/9/2016	Registrar

13	5864/R	<b>T/C</b> शिकायत पत्रावली (confidential), Estt. Sec.	R	6/9/2016	R	6/9/2016	Seen
14	8057/R	Representation from Sh. Bodh Lal & Sh. R.S.Rai	R	6/9/2016			
15	8589/R	Medical Rembursement fife Gegistrar & F.O& COE	R	6/9/2016	R	6/9/2016	yes as per rules
16	9199/R	TA Advance -Registrar R - Office	R	6/9/2016	R	6/9/2016	yes as per rules
17	9017/R	Departmental Research Committee (DRC),Deptt,of Economics	R	6/9/2016	R	6/9/2016	yes as per rules
18	8859/R	Post Matric Scholarship & Fee Reimbursement for the Year, 2016- 17, Voll-II	R	6/9/2016	R	6/9/2016	yes as per rules
19	9228/R	Deptt.of Sociology Dr.Brijesh Kumar	R	6/9/2016	Dr.R B Ram	6/9/2016	Dr.R.B Ram
20	8852/R	FinanceSee. Tender for Manpower Providing Agency	R	6/9/2016	R	6/9/2016	OK
21	3579/R	hindi Prokosht or pakhavaya	R	6/9/2016	FO	6/9/2016	FO to NA
22	7879/R	T/C PF Payment of DPW-II	R	6/9/2016	R	6/9/2016	yes as per rules
23	8961/R	Request of Prof. Ram Chandra, Ex. Prof. DEM	R	6/9/2016	R	6/9/2016	Seen
24	-	Rardening & Beawification Section Botanical Garden	FO	6/9/2016	FO	6/9/2016	yes as per rules
25	8548/R	Project Asst. BBAU-SU Collaboration Project-2014, Coordinator-Dr. Shashi Kant Pandey, DPS	R	6/9/2016	R	6/9/2016	yes as per rules

26	8670/R	Meeting of all Deans /Head of schools/ department held on 16.06.2016	R	6/9/2016	R	6/9/2016	Seen
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