

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1		DR. JIWAN SINGH SERB-DST PROJECT (CONTINGENCY)	VC	19.07.17	ARF/SOI/ CASHIER	21.09.17	disposed off
2	7515R	ANNUAL SPORTS FESTIVAL	sports	16.08.17	FO/ankit/ so/arf/FO /arf	21.09.17	
3		TENDER FOR MANPOWER/SECURITY AGENCY AND SANITATION SERVICES AT BBAU AMETHI	VC	29.08.17	FO/vc	21.09.17	
4	8874R	PROGRESS REPORT AND UTILIZATION CS DR SHIV SHANKAR +6781R+6639R	DES	15.09.17	SA/SO/A RF/FO/R	21.09.17	
5	349/dmcj/ bbau/201 7	fellowship by national council of rurAL INSTITUTE HYDERABAD STUDENTS OF MASS COMMUNICATION AND JOURNALISM BY ASHISH KUMAR ,HARSHALI ARORA	DMCJ	18.09.17	ANKIT/so /arf	21.09.17	
6	8309R	GPF ADVANCE AND WITHDRWAL TEACHING AND NON TEACHING PART 5	R	18.09.17	ANKIT/S O/ARF/F O/VC	21.09.17	
7	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	VC	18.09.17	ARF/SOI/ CASHIER	21.09.17	disposed off
8		VISIT OF DST TEAM,NEW DELHI TO DST-CPR BBAU (DURING 17-19TH SEPTEMBER 14, 2017 ) VENKATESH DUTTA	DST-CPR	18.09.17	ARF/SOI/ SA/SOI	21.09.17	
9	10981R	NAME PLATE PAYMENT	DRM	18.09.17	FO/ARF/S OI/LDC	21.09.17	
10		ADDITIONAL MANPOWER FOR JUNGLE CLEANING AROUND THE CAMPUS BBAU AMETHI	OSD	18.09.17	ARF/SOI/ SA	21.09.17	
11	7048R	SERVICING OF ELECTRIC LAWN MOWER	GBS	19.09.17	ARF/SOI/ LDC/	21.09.17	

12		UGC-BSR GRANT HEAD: EQUIPMENTS DR JAWAHAR LAL	DAC	19.09.17	SA/arf/FO	21.09.17	
13		PAYMENT FILE FOR SECURITY SERVICES AMETHI	OSD	20.09.17	ARF/SOI/SA	21.09.17	
14	1/0249/DAS	HEAD: FIELD WORK AND TRAVEL DR RAHUL VARSHNEY	VC	20.09.17	FO/H DAS	21.09.17	
15	4289R	APPROVAL FOR HIRING OF TAXI & payment	VEHICLE	21.09.17	arf	21.09.17	
16	4094R	UP32DC4006 TATA INDIGO	VEHICLE	21.09.17	arf	21.09.17	
17		HONORARIUM FOR RESOURCE PERSON OF RCA	VC	21.09.17	ARF	21.09.17	
18	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	VC	21.09.17	ARF	21.09.17	
19	3022R	INTERNATIONAL JOURNAL OF SCIENCE TECHNOLOGY AND SOCIETY PROF RANA PRATAP SINGH	VC	21.09.17	FO	21.09.17	DISCUSSION
20		utilisation certificate icssr project prof sartik bagh + 11 file attch	dps	21.09.17	SA	21.09.17	
21	10772R	PROJECT ASSISTANT MOHD ADIL SIDDIQUE	DES	21.09.17	SA	21.09.17	
22	10819R	INTERVIEW FOR GUEST FACULTY	UIET	21.09.17	FO	21.09.17	
23		REMUNERATION DETAILS OF ENTRANCE TEST-2017		21.09.17		21.09.17	
24		FURNITURE AND OTHER ITEMS FOR AUDIT TEAM (MHRD/UGC)/DIRECTOR IQAC/DEAN,ACADEMIC AFFAIRS PROF RANA PRATAP SINGH	VC	21.09.17	ARF	21.09.17	
25		BUDGET ESTIMATION FOR FILM JIGYASA MISHRA	VC	21.09.17	FO	21.09.17	DISCUSSION
26		dst inspire faculty dr sarity yadav	dap	21.09.17	sa	21.09.17	
27	4992R	CONSTITUTION OF FINANCE COMMITTEE OF THE UNIVERSITY	PS-FO	21.09.17	FO	21.09.17	