

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1	7515R	ANNUAL SPORTS FESTIVAL	sports	16.08.17	FO/ankit/ so/arf/FO /arf/FO	22.09.17	
2		payment of labour case part - 2	ee	24.08.17	arf/SO/S A/ARF/F O/EE	22.09.17	
3	3888R	Maintenace of SES building	EE	29.08.17	SA/ARF/F O/ARF/S OI/SA	22.09.17	
4	4647R	STAFF SALARY FILE FOR CPR/DES	DST-CPR	04.09.17	SA/SOI/A RF/FO/V C	22.09.17	
5		PROF RAM CHANDRA ENTRANCE EXAM PAYMENT REGARDING	SES	11.09.17	SOII/ARF/ FO	22.09.17	
6	7209R	REFUND OF DEBUCTION OF SALARY ARREAR(CAS) OF PROF.N.M.P.VERMA & OTHERS TEACHING STAFF	FO	12.09.17	ARF/SOI/ ARF/SOI	22.09.17	
7		DETAILS OF FEE REFUND FOR CANCELLED COURSE ENTRANCE EXAMINATION -2017	DIT	13.09.17	FO/SO/A RF	22.09.17	
8	6992R	MEDICAL REIMBURESEMENT FILE (RETIRED EMPLOYEES) PART I	R	13.09.17	ANKIT/S O/ARF/F O/CMO	22.09.17	
9		RCA STUDENTS FELLOWSHIP	RCA	14.09.17	ANKIT/so /arf/FO	22.09.17	
10		CASH ADVANCE AE(E)	AE(E)	14.09.17	ARF/SOI/ SA/SO/A RF/FO	22.09.17	

11	6494R	Payment of legal fee Rajan mishra,S.M singh	R	15.09.17	SA/ARF/FO	22.09.17	
12	8301R	MEDICAL REIMBURSEMENT FILE (CSSEIP EMPLOYEES)	R	18.09.17	ANKIT/so/arf/FO/CMO	22.09.17	
13	9226R	INSTITUTIONAL BIOSAFETY COMMITTEE BBAU SUNIL G BABU	DBT	18.09.17	ankit/SO/ARF/FO	22.09.17	
14	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	VC	18.09.17	ARF/SOI/COR GBS	22.09.17	
15		VISIT OF DST TEAM,NEW DELHI TO DST-CPR BBAU (DURING 17-19TH SEPTEMBER 14, 2017) VENKATESH DUTTA	DST-CPR	18.09.17	ARF/SOI/SA/SOI/ARF	22.09.17	
16		DST-SERB GRANT OF DR JAWAHAR LAL HEAD: MANPOWER SALARY (PROJECT FELLOW, RECURRING ITEMS-A	DAC	19.09.17	SASO/ARF	22.09.17	
17		IMPREST MONEY FOR FINANCE	finance	19.09.17	ankit/ARF/FO	22.09.17	
18		POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	20.09.17	arf/FO	22.09.17	
19		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES PROF S NAYAK	VC	20.09.17	ARF/SOI/CASHIER	22.09.17	disposed off
20	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT MANPOWER PROF. RAM CHANDRA	VC	20.09.17	ARF/SOI/CASHIER	22.09.17	disposed off
21	8547R	BOOKS/ STATIONERIES COLLABORATION PROJECT DR. SHASHI KANT PANDAY + 1 FILE	VC	20.09.17	ARF/SOI/CASHIER	22.09.17	disposed off

22		UGC-START UP RESEARCH GRANT (CONSUMABLE) DR. JIWAN SINGH	VC	20.09.17	ARF/SOI/ DR JIWAN SINGH	22.09.17	
23		ONLINE ENTRANCE TEST		20.09.17	ARF/SOII/ ANKIT	22.09.17	
24	10883R	PURCHASE OF PLASTIC WARES & GLASS WARES (CONSUMBLES-2) DR G SUNIL BABU AND DR SANGEETA SAXENA	vc	21.09.17	ARF/soi/ pi g sunil babu	22.09.17	
25	4094R	UP32DC4006 TATA INDIGO	VEHICLE	21.09.17	arf/FO	22.09.17	
26		HONORARIUM FOR RESOURCE PERSON OF RCA	VC	21.09.17	ARF/SOII/ CASHIER	22.09.17	disposed off
27	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	VC	21.09.17	ARF/SOI/ DR G SUNIL BABU	22.09.17	
28		UGC-BSR GRANT DR JAWAHAR LAL HEAD: CONSUMABLES	VC	21.09.17	ARF/soi/ dr jawahar lal	22.09.17	
29	9674R	ICSSR PROJ- DR SURENDER MEHER FIELD WORK	VC	21.09.17	ARF/SOI/ CASHIER	22.09.17	disposed off
30	9443R	ICSSR PROJ- DR SURENDRA MEHER CONTINGENCY GRANT	VC	21.09.17	ARF/SOI/ CASHIER	22.09.17	disposed off
31		FOR TRANSFER OF PROJECT DR ANAND PRAKASH	DBT	21.09.17	ARF/SOI/ SA	22.09.17	

32	9232R	ICSSR PROJECT DR. SURENDRA MEHER	VC	21.09.17	ARF/SOI/ CASHIER	22.09.17	disposed off
33	9282R	SERB-N-PDF DR. ASHISH KUMAR MISHRA	VC	21.09.17	ARF/SOI/ CASHIER	22.09.17	disposed off
34		FELLOWSHIP DR OMESS BAJPAI, DR VENKATESH DUTTA	VC	21.09.17	ARF/SOI/ CASHIER	22.09.17	
35	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL (PHD STUDENT 2012-13)	DBT	21.09.17	ANKIT/S O/ARF	22.09.17	
36		dst inspire faculty dr sarity yadav	dap	22.09.17	sa	22.09.17	
37	4992R	CONSTITUTION OF FINANCE COMMITTEE OF THE UNIVERSITY	PS-FO	22.09.17	FO	22.09.17	
38	10536R	REGARDING OFFICE ACCESSORIES (COMPUTER SYSTEM,PRINTER,UPS,TABLE,CHAIR,KEYBOARD,ETC.)	ABH	22.09.17	SA	22.09.17	
39	10947R	AMERICAN TYPE CELL CULTURE (ATCC,USA) FOR THE SUPPLY OF HUMAN CELL LINES, DR G SUNIL BABU AND SANGEETA SAXENA	DBT	22.09.17	FO	22.09.17	
40	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	22.09.17	SA	22.09.17	
41	10979R	CAUTION MONEY MSC ZOOLOGY	R	22.09.17	ANKIT	22.09.17	
42	8165R	236/GATE SCHOOLARSHIP NEHA YADAV	R	22.09.17	ANKIT	22.09.17	
43		DMCJ DEPARTMENT BUDGET ESTIMATE REGARDING	DMCJ	22.09.17	SOI	22.09.17	
44		ADVANCE FOR PESTICIDE & ORGANIC FERTILIZER (MULBERRY GARDEN REARING HOUSE)	DAAS	22.09.17	ARF	22.09.17	
45	10538R	B.ED 4TH SEM BBAU CAUTION MONEY FILE	R	22.09.17	ANKIT	22.09.17	
46	4086R	CAUTION MONEY FILE ACAD SECTION	R	22.09.17	ANKIT	22.09.17	

47	10955R	REFUND OF CAUTION MONEY (BATCH 2015-17)	R	22.09.17	ANKIT	22.09.17	
48	10565R	CONSTRUCTION OF GIRLS HOSTEL AT BBAU LKO	R	22.09.17	FO	22.09.17	
49	10983R	UTILIZATION CERTIFICATE 12TH PLAN	R	22.09.17	FO	22.09.17	
50		NEWLY CONSTRUCTED BOYS HOSTEL DR NARENDRA KUMAR WARDEN DES		22.09.17	FO	22.09.17	
51	1/0249/D AS	HEAD: FIELD WORK AND TRAVEL DR RAHUL VARSHNEY	DPT	22.09.17	ARF	22.09.17	