

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10616/R	Approval for Guest Faculty C.E.T	R	23/08/2017	R	9.5.17	Please put up AC proceedings.
2	-	Remuneration Bills MPDC Course (Moral Studies & Ambedkar Studies)	FO	31/08/2017	FO	9.5.17	Please discuss.
3	10136/R	M/s Rakesh Tripathi Security Agency Correspondance File (46/SEC/BBAU/16)	AR(Security)	9.1.17	AR(Security)	9.5.17	Ok Provided .....
4	8438/R	Painting of Ashoka & kansihka Boys Hostel - 5(603)/2016	FO	9.1.17	FO	9.5.17	Was not it part of Building Construction.
5	8426/R	Maintenance of Central Library 5(599)/2016	FO	9.1.17	EE	9.5.17	Ok
6	-		RSO	9.1.17	Estate Office	9.5.17	Please make comperhensive list of all.
7	10450/R	Performance of Booklet to Submission of MHRD- RSO Office	RSO	9.4.17	FO	9.5.17	Ok if as per rules.
8	10160/R	Guideline/Ordinance of Degree of Doctor of Science (D.Sc.) Doctor of Letters (D. Litt.), Doctor of Laws (LLD.) & Vachaspati	R	9.4.17	R	9.5.17	-

9	-	UGC-BSR Grant (Head: Equipments)- Dr. Jawahar Lal, DAC	FO	9.4.17	FO	9.5.17	Yes if as per rules.
10	10851/R	Purchase Committee for Museum-Prof. S. Victor Babu, History	Chairman	9.4.17	FO	9.5.17	To discuss.
11	-	Admission File (M.Sc. Life Science)-DAAS	Head, DAAS	9.4.17	Head, DAAS	9.5.17	To take holistic view about the main campus & Amethi Centre.
12	10467/R	कर्मचारी भविष्य निधि संगठन संबंधित पत्रावली वर्ष: 2017-18 - Estt. Section	AR (Estt.)	9.4.17	R	9.5.17	Ok if Strictly as per rules.
13	-	New Format of Grade Sheet-COE	COE Office	9.5.17	COE Office	9.5.17	Seen if Coorrect.
14	-	DBT Project- Recruitment of Juinor Research Fellow- Dr. G Sunil Babu, DBT	FO	9.5.17	FO	9.5.17	Yes if as per rules.
15	9702/R	N-PDF (Contingency -Dr. Deepti Barnawal, DES)	FO	9.5.17	FO	9.5.17	Ok if as per rules.
16	-	LLM चतुर्थ सेमेस्टर के विद्यार्थियों के शोध-निबंध के मूल्यांकन हेतु बाहर के परीक्षक के बिल फार्म भुगतान हेतु- विधि विभाग	FO	9.5.17	FO	9.5.17	Yes if as per rules.

17	2341/FO	Sports Ground Labeling- Sports Section			Sports Section	9.5.17	XEN & Sport Officer to discuss with me Immediately.
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