

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8630/R	Institutional Biosafety Committee, DBT	Dr. G. Sunil Babu, DBT	9.5.17	Prof. Shubhini A. Saraf, SBBT	9.6.17	Lets change the meetings.
2	-	Ph.D Scholar File- Ms. Sheeba Saji Samuel & Mr. Param Dev, DAAS	Head, DAAS	9.5.17	Prof. DP Singh	9.6.17	To please see all these case and make recommendations.
3	3269/R	Payment of Electric Bill of University Campus Part-V-AE (Elect.)	FO	9.5.17	FO	9.6.17	Yes if as per rules.
4	-	Approval for TA/DA External Examiner-DMCJ	Head, DMCJ	9.5.17	Head, DMCJ	9.6.17	A-Ok
5	10028/R	शोध प्रबंधन जमा करने की अनुमति प्रदान करने हेतु शैक्षणिक परिषद् में प्रस्तुत- (शोधार्थी आशुतोष कुमार)- DMCJ	Head, DMCJ	9.5.17	Head, DMCJ	9.6.17	Please give details as per discussion in AC.
6	10832/R	Purchase of Furniture Computer Table-Vehicle/Telephone Section	FO	9.6.17	FO	9.6.17	अनुमोदित

7	-	Assignment of Duties BBAU satellite campus Amethi	OSD, Satellite Campus, Amethi	9.6.17	OSD, Satellite Campus, Amethi	9.6.17	Ok if as per rules.
8	-	Purchase of Table & Back Shelf- NMEICT-Project	I/c Director, Media Centre	9.6.17	I/c Director, Media Centre	9.6.17	Ok
9	7897/R	T/C payment of DPW-II w.e.f. 04.11.2015	R	9.6.17	FO	9.6.17	Yes if Strictly as per rules.