

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	6791R	P.F.OF PROF SARTIK BAGH.	ESTT	08.08.16	FO/ARF/SO/S TENO/ARF/F O/ARF/SOII/f o/ARF/SOII/A NKIT	24.09.18	
2	9140R	INVESTMENT OF FUNDS	R	24.08.16	FO/ARF	24.09.18	
3	8998R	कुलसचिव द्वारा 01.08.16 को नयी दिल्ली यात्रा हेतु बीजक के भुगतान के संबंध में	VC	02.02.17	FO/ARF./SOII /UDC	24.09.18	
4		REMUNERATION/HONORARIUM FOR ONLINE ENTRANCE EX 2016, PROF. VIPIN SAXENA	VC	17.02.17	FO/ARF/SOII/ UDC	24.09.18	
5	10272R	EPFO MATTER		25.05.17	FO/ARF/FO/ R/	24.09.18	
6	10224R	MAINTAINING & UPLODING THE DATA PERTAINING TO PH.D SCHOLARSW ON THE WEBSITE OF BBAU	VC	30.08.17	FO/ARF/SOII/ ANKIT/FO/AR F/SOII/ARF	24.09.18	
7	9124R	IAO- RELEASE OF SALARY	VC	23.11.17	FO/R	24.09.18	
8	1816F/ 12884r	PAYMENT OF TA BILL OF VC SIR PART-II	VC	10.07.18	UDC/FO/arf/ soii/UDC/AR F/FO/R	24.09.18	
9	12565R	STRENGTHENING & RAISING OF EXSTING BOUNDARY WALL	EE	18.07.18	FO/ARF/SOI/ SA/ARF/FO/A RF/SOI/SA/A RF/FO/ARF/F O/EE	24.09.18	RE CHECK
10	12153r	CONSTRUCTION WORK FOR PROTECTION OF R. AMBEDKAR STATUE	EE	27.07.18	SA/ARF/FO/I AO/FO/ARF/ SOI/SA/ARF/ SOI/SA	24.09.18	disposed off

11	12641R	AC FOR COMMITTEE ROOM	VC	27.07.18	FO/IAO/FO/D R(S&P)/SA/A RF/FO	24.09.18	
12	9674R	ICSSR PROJ-SURENDER MEHER FIELD WORK	DE	13.08.18	SA/ARF/FO/ DE/FO/ARF/S OI/ARF/FO/V C	24.09.18	
13	6630R	FOR FEES REFUND TO TOPPERS + 9601R	R	14.08.18	FO/ARF/FO/ ARF/SOII/AR F/FO/AR(A)	24.09.18	
14	11031R	POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	31.08.18	ANKIT/ARF/F O/VC	24.09.18	
15	12621R	ADJUNCT FACULTY APPOINT	VC	04.09.18	FO/ARF/SOF/ UDC/ARF/FO /VC	24.09.18	
16	3207R	SERVICING OF TRACTOR M.T. UP 32-Z-0843	R	06.09.2018	FO/arf/SOII/ UDC/ARF/FO /VC	24.09.18	
17	12885R	FILE FOR SOE, UC & MANPOWER OF DBT (GOI)- FUNDED PROJECT (PI-DR. YUSUF AKHTER, DBT	R	07.09.2018	FO/ARF/SOI/ SA/ARF/FO/P I/SOI/ARF/FO /VC	24.09.18	
18		fee refund online entrance 2017	dit	10.09.18	fo/arf/soii/A NKIT/ARF/FO /ARF/SOII/AR F/FO	24.09.18	
19		IMPREST MONEY FOR HISTORY	IAO	10.09.18	FO/ARF/SOII/ ARF/FO/ARF/ SOII/CASHIER	24.09.18	

20		SIGN BOARD FOR PILOT PLANT OF DBT PROJECT AT FIELD PROF. RAM CHNDRA	DEM	10.09.18	ARF/soi/SA/ARF/FO/PI	24.09.18	
21	12606R	REQUIREMENT FOR SURFACE SIFTING/ALMIRAH EXPERIMENTAL PLATFORM FOR RESERCH LAB DR. ANJANI KUMAR TIWARI	IAO	10.09.18	FO/ARF/SOI/SA/ARF	24.09.18	
22		DESKTOP (02 NOS) FOR DES + 3 FILE ATTCHED	DES	10.09.18	FO/ARF/SOI/SA/HEAD DES	24.09.18	
23		REFUND OF SECURITY MONEY	EE	10.09.18	ARF/SOI/UDC/ARF/FO	24.09.18	
24	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	EE	11.09.18	ARF/FO/EE/ARF/SOI/SA/ARF/FO	24.09.18	
25	12999R	T/C PF OF LTC DR. SANJAY KUMAR DWIVEDI	R	12.09.18	ANKIT/ARF/FO/VC	24.09.18	
26	12853R	PlaSma processing system dr. ravi kant tripathi	R	12.09.18	FO/ARF/SOI/SA/ARF	24.09.18	
27	12581R	PHYSIOTHERAPY ITEMS	STR	12.09.18	ARF/SOI/UDC/ARF/FO	24.09.18	
28	12557R	AMBEDKAR BHAWAN ME PARYVARTAN/PARVARDHAN WORK	EE	12.09.18	ARF/FO/ARF/SOI/SA/ARF/FO/IAO	24.09.18	
29	12577R	RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	R	12.09.18	FO/ARF/SOI/SFO/IAOA/ARF/	24.09.18	
30	12442R	DBT RAMALINGASWAMI FELLOWSHIP	VC	12.09.18	FO/ARF/SOI/FO/VC	24.09.18	
31	6961R	EMPANELMENT OF CHARTERED ACCOUNTANT FOR FY 2013-14 ON WARDS	FW	13.09.18	ARF/FO/ARF/SOI/SAII/ARF/SOI/SAII/FO/VC	24.09.18	

32	11110r	consumable sports items requirement-2017/18	SPORTS	13.09.18	FO/ARF/SOII/ SA/ARF/FO/I AO	24.09.18	
33	598/DZ/ BBAU/1 8	REPAIR & MENTAINENCE OF EQUIPMENTS	IAO	13.09.18	FO/VC/ARF/S OI/SA/ARF/F O	24.09.18	
34	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	IAO	13.09.18	FO/ARF/SOI/ SA/ARF	24.09.18	
35	027/DZ/ BBAU	TRAVEL GRANT DR. ABHA MISHRA, DR. JYOTI PANDEY, DEPARTMENT OF ZOOLOGY	DAC	14.09.18	SA/AR(F)/FO /ARF/SOI/CA SHIER	24.09.18	
36	12667R	UNIVERSITY DISSERTATION AID FOR SC/ST IVTH SEMESTER	R	14.09.18	FO/arf/SOII/ ARF/FO/R	24.09.18	
37	13020R	PAYMENT OF RESOURCE PERSON M.SC (NUSLEAR MEDICINE TECHNOLOGY) DR. JITENDRA KUMAR	PHY	14.09.18	UDC/ARF/FO	24.09.18	
38	12188R	maintenance of type B residence	VC	14.09.18	FO/arf/SOI/S A/ARF/FO	24.09.18	
39	12844r	COMPUTER PURCHASE OF FINANCE SECTION	iao	14.09.18	fo/arf/VC/FO /ARF	24.09.18	
40	12779R	CASH ADVANCE AE(ELECT)	EE	14.09.18	FO/ARF	24.09.18	
41		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	DEM	17.09.18	FO/SOI/SA/A RF/FO/IAO	24.09.18	
42		ISSUED OF THREE DEBIT CARDS	UIET	17.09.18	ARF/SOII/AN KIT	24.09.18	
43	12407R	AMBEDAKAR BHAVAN KE SAENEJ HETU	R	17.09.18	FO/SOI/SA/A RF/FO/VC	24.09.18	
44	195/D.P H.SC/BB AU/13	D.PH.S	SOII	17.09.18	FO/MR.ANKI T/ARF/FO	24.09.18	

45		PURCHASE OF NEWSPAPER FOR I&GB SECTION	I &GB	17.09.18	FO/SOII/UDC /ARF /FO/ARF/SOII /CASHIER	24.09.18	
46	13042R	T/C PF OF SHRI RAM PAL, MTS	R	17.09.18	FO/SOII/MR. ANKIT/ARF/F O/VC	24.09.18	
47	8855R	DISSERTATION (M.SC. STUDENTS)	R	17.09.18	FO/SOII/MR. ANKIT/ARF/F O	24.09.18	
48	7923R	UNIVERSITY TOLL-FREE NUMBER 18001805789	SOII	18.09.18	UDC/ARF/FO /ARF	24.09.18	
49	8125R	ELECTRICAL FAULT WORKS	VC	18.09.18	FO/VC	24.09.18	
50	8022R	PAY FIXATION OF 41 TEACHERS	IAO	18.09.18	FO/ARF	24.09.18	
51		PURCHASE OF TONER FOR KYOCORA FOR LASER JET PRINTER-1120	STR	18.09.18	FO/ARF/SOII/ UDC	24.09.18	
52		PURCHASING INVERTER & BATTERY FOR UNIVERSITY BOYS HOSTELS FOR ABH	ABH	18.09.18	FO/IAO	24.09.18	
53	1/0387/ DS/BBA U/18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	VC	18.09.18	ARF/SOII/CA SHIER	24.09.18	
54		PURCHASE OF TONNER FOR PHOTOCOPY MACHINE (TOSHIBA E STUDIO256 SE)	R	18.09.18	FO/ARF/SOI/ ARF/FO/VC	24.09.18	
55	6992R	Medical reimbursement(Retired Employee)	CMO	18.09.18	FO/ARF/SOII/ ANKIT	24.09.18	
56	11970R	STUDY TOUR FILE 2018 M.SC ZOOLOGY IV SEMESTER	VC	19.09.18	FO/ARF/SOII/ UDC	24.09.18	
57	12861R	CONTINGENCY UNDER UGC-BSR (RESEARCH START UP-GRANT) DR. KHEM B THAPA	VC	19.09.18	ARF/SOII/CA SHIER	24.09.18	
58	8968R	केन्द्रीय पुस्तकालय अनु० कार्य	VC	19.09.18	FO/ARF/SOI	24.09.18	
59		LPG CYLINDER REFILL	DES	19.09.18	FO/ARF	24.09.18	
60	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	VC	19.09.18	FO/vc	24.09.18	

61	11148R	BNPL FILE FOR COE OFFICE	COE	19.09.18	ARF/SOII/UD C	24.09.18	
62	12815R	FILE PERMISSION FOR CELEBRATION OF PIPPETIER,DBT DR. D R MODI	DBT	19.09.18	FO/ARF/SOI	24.09.18	
63	12182R	MANPOWER DR. R N BHARGAVA	R	19.09.18	SA/ARF/FO	24.09.18	
64	11827R	INTERNATIONAL SYMPOSIUM DR.VINIT KUMAR ASTT.PROFESSOR	DLIS	19.09.18	ARF/FO/ARF	24.09.18	
65	3733R	MEMBERSHIP OF ASSOCIATION OF COMMONWEALTH UNIVERSITIES ACU AND IAU	R	19.09.18	ARF/SOII/UD C	24.09.18	
66		ADVANCE FOR PROCTOR AND DEAN (SB&PS) OFFICE	DEM	20.09.18	FO/DEM	24.09.18	
67		BOOKING SES CONFERENCE HALL FOR (BHARAT VIKAS PARISAD SANTHA, LUCKNOW)	DEM	20.09.18	FO/EO	24.09.18	
68		ADVANCE SWACHTA CAMPAIGN	DRM	20.09.18	FO/ARF	24.09.18	
69		ICSSR RESEARCH PROJECT (PROF.S.NAYAR)	DE	20.09.18	SA/ARF	24.09.18	
70		INTEGRATED APPLIED GEOLOGY DR. NARENDRA KUMAR	STR	20.09.18	FO/IAO	24.09.18	
71	13063R	CONSTRUCTION OF ANIMAL HOUSE	EE	20.09.18	FO/ARF/SOI	24.09.18	
72	13014R	SELF DEFENCE PROGRAM ON 24TH SEP 2018	NSS	20.09.18	FO/VC	24.09.18	
73	7048R	Servicing of electric LAWN Mower	R	20.09.18	ARF/SOI	24.09.18	
74	7518R	LEVELING WORK BACK SIDE OF CENTRAL LIBRARY BUILDING FOR GBS	R	20.09.18	FO/ARF/SOI	24.09.18	
75		T/C PF OF LTC FILE KBL SHRIVASHTVA		20.09.18	ANKIT/ARF/F O/VC	24.09.18	
76		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	PHARMA	24.09.18	ARF/FO	24.09.18	
77	12866R	BBAU ONLINE ENTRANCE TEST 2018 FEES REFUND	IAO	24.09.18	FO	24.09.18	
78	12008R	DEENDAYAL UPADHAYAY	IAO	24.09.18	FO	24.09.18	
79		REQUIREMENT OF LABORATORY FURNITURE DR. PREETI GUPTA	DAC	24.09.18	SA/ARF	24.09.18	

80	4130R	UGC Project U.C FILE (Dr. V. Elangovan)	DAAS	24.09.18	SA	24.09.18	
81	10682R	POST DOCTORAL (PAYMENT) FELLOWSHIP FILE DR HEMLATA DE BBAU LKO	DE	24.09.18	ANKIT	24.09.18	
82	12715R	MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA	VC	24.09.18	ARF/SOII/CA SHIER	24.09.18	
83	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	R	24.09.18	FO/ARF/SOII/ UDC/ARF/FO	24.09.18	
84		TOUR OF THE FINANCE OFFICER SHRI ASHISH RASTOGI	FW	24.09.18	FO/ARF/SOII/ UDC	24.09.18	
85	12418R	PAINTING OF HOSTEL AT SATELLITE CAMPUS AMETHI	EE	24.09.18	FO/ARF/SOI	24.09.18	
86	3779R	PURCHASE OF POSTAL STAMP	R	24.09.18	FO/ARF/SOII/ ANKIT	24.09.18	
87	8758R	PURCHASE OF LONG GUM BOOTS & HAND GLOVES	R	24.09.18	FO/ARF/SOII/ UDC	24.09.18	
88	12888R	TRAVEL EXPENDITURE OF REGISTRAR DURING NEW DELHI JOURNEY	R	24.09.18	FO	24.09.18	
89	7984R	TRANSFORMER MAINTENANCE WORK	R	24.09.18	FO/IAO	24.09.18	
90	4289R	APPROVAL FOR HIRING OF TAXI & PAYMENT	R	24.09.18	FO/ARF/SOI/ UDC	24.09.18	
91	12419R	GUEST FACULTY PAYMENT MONTH OF AUG, 2018	FW	24.09.18	ARF/FO/IAO	24.09.18	
92	13058R	FUND ACKNOWLEDGEMENT FILE OF DBT PROJECT PI DR. YUSUF AKHTER	R	24.09.18	FO/ARF/SOI	24.09.18	
93	7006R	PURCHASE OF CHEMICAL ,GLASSWARE& PLASTICWARE	R	24.09.18	FO/ARF/FO	24.09.18	
94	4426R	LED/ ELECTRONIC SIGN BOARD MAIN GATE NO.....	IAO	24.09.18	FO	24.09.18	
95	12825R	PROVIDING DRINKING WATER AT THE ENTRANCE GATES OF THE UNIVERSITY	IAO	24.09.18	FO	24.09.18	
96	12510R	BREAK DOWN (ELECTRICAL FAUTT) URGENT REPAIRING	IAO	24.09.18	FO	24.09.18	

97	9057R	MAINTENANCE WORK OF TYPE-C RESIDENCES	IAO	24.09.18	FO	24.09.18	
98		ATETHI/SAMBEDA SEKCHAKO KO PARICHHA SAMBANDHI PRESSHRAM		24.09.18	FO/R	24.09.18	
99	12267R	CASE OF PROF. PURAN SINGH FOR PAYMENT OF TA/DA	DR(L)	24.09.18	ARF	24.09.18	
100	12866R	BBAU ONLINE ENTRANCE TEST 2018 FEES REFUND	IAO	24.09.18	FO/ARF	24.09.18	
101	13033R	CASE OF MS. SUSHMITA VERMA	VC	24.09.18	FO/ARF/SOI/ ANKIT	24.09.18	
102	13049R	M.PHIL. VIVA VOCE EXAM MS. TRIPTI KANOJIYA, MS. MINAKSHI, MS. SAKSHI BILTORIA, MS. NEETU MISHRA AND MR. RAMESH KUMAR	VC	24.09.18	FO	24.09.18	
103	12310R	PAINTING AND MAINTENANCE OF VC RESIDENCE	VC	24.09.18	FO	24.09.18	
104		MANVADHEKAR VIBHAG ME 04 JANUARY 2018 SE DO SPTAH SANKAY VEKASH KARYKRAM (FDP) JISSE SATH EK SPTAH ANUSHANDHAN KRYPRADALI PER UPKRAM KARYSHALA (SATELLITE WORKSHO ON RESEARCH METHODOLOGY)	VC	24.09.18	FO	24.09.18	
105	12852R	MAINTENANCE OF CANTEEN NEAR UIET BUILDING	VC	24.09.18	FO	24.09.18	
106	STR/BBA U/2018	PURCHASE OF WHITE BOARD FOR THE DEPTT. OF PUBLIC ADMINISTRATION & ECONOMICS	VC	24.09.18	FO	24.09.18	
107	3846r	विश्वविद्यालय के सीवर संयोजन सीवर डिस्पोजल चार्जज	VC	24.09.18	FO	24.09.18	
108	12193R	BOUNDARY WALL OF OVER HEAD TANK & CWR	VC	24.09.18	FO	24.09.18	
109	12149R	UIET BUILDING ELECTRICAL REQUIREMENT	VC	24.09.18	FO	24.09.18	

110	12850R	MANVADHEKAR VIBHAG KE LLM FOURTH SEMESTER KE SECHEDK SESSION 2016-18 KE STUDENTS KE SODH PATR PAYMENT KE SAMBAND ME	VC	24.09.18	FO	24.09.18	
111	12195R	TC PF OF DR.JYOTI PANDEY	VC	24.09.18	FO	24.09.18	
112	10845R	CAUTION MONEY FILE PROF. R B RAM	VC	24.09.18	FO	24.09.18	
113		TDS REFUND 2017-18	VC	24.09.18	FO/SOII	24.09.18	
114	7588R	N2,HE GASES FOR BET	VC	24.09.18	FO	24.09.18	
115	12846R	SERB-RESEARCH GRANT: CONTINGENCY DR. GAURAV KAITHWAS	VC	24.09.18	ARF	24.09.18	
116		MANVADHEKAR VIBHAG ME 06 JANUARY 2018 SE 08 JANUARY 2018 TAK NATIONAL MOOT COURT PRATIYOGETA KE LEYE SWEKRAT AGRIM DHAN RASHI RS. 3.00 LAKH SAMAYOJAN KARNE HETU PATRAVALI	VC	24.09.18	FO	24.09.18	
117		REQUEST FOR ADVANCE DBT PROJECT PROF. RAM CHANDRA CONTINGENCY HEAD, DB-PROJECT + DBT PROJECT CONTINGENCY	VC	24.09.18	ARF	24.09.18	
118		MESS CONTRACT BOYS & GIRLS HOSTEL	VC	24.09.18	FO	24.09.18	
119	8657R	UC/SE DR. RIMA KUMARI DST-START UP PROJECT	DES	24.09.18	SA	24.09.18	
120	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	VC	24.09.18	FO/ARF/	24.09.18	
121	12270R	PHOTO COPE MACHINE E-STUDIEO 305 KI REPARING REGARDING	SBBT	24.09.18	FO	24.09.18	
122	11765R	OFFICE AUTOMATION & FILE TRACKING SYSTEM	VC	24.09.18	FO/PS	24.09.18	
123	3393R	MEDIACL REIMBURSEMENTB (TEACHING FILE) PART -I	VC	24.09.18	FO	24.09.18	
124	12655R	CAMERA KO THIK KARVANE KE LEYE AGRIM DHAN RASHI HETU	DMCJ	24.09.18	FO	24.09.18	
125	5401R	CONSTITUTION OF BOARD OF MANAGEMENT	R	24.09.18	FO	24.09.18	