

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	8793R	DELAY CASE OHT&WATER SUPPLY WORK UNDERTAKEN DURING 11TH PLAN + 3 FILE	R	11.07.16	SA/ARF/F O/ARF/F O/EE	26.09.18	
2	9140R	INVESTMENT OF FUNDS	R	24.08.16	FO/ARF/S OII/ARF/ FO/ARF/F O/ARF	26.09.18	
3	10224R	MAINTAINING & UPLODING THE DATA PERTAINING TO PH.D SCHOLARSW ON THE WEBSITE OF BBAU	VC	30.08.17	FO/ARF/S OII/ANKI T/FO/ARF /SOII/AR F/FO/RS O/FO/R	26.09.18	
4		EMPANELMENT OF CA/ TAXATION	DRF	19.06.18	FO/ARF/F O/VC	26.09.18	
5	12595R	T/C PF OF SHRI ARVIND SHUKLA RSO REG: HOUSE BUILDING ADVANCE (HBA)		21.08.18	FO/ARF/S OII/UDC/ ARF/FO/ ARF/fo/R	26.09.18	
6	3284R	signage board in university campus (retroreflective)	R	21.08.18	FO/ARF/S OI/SAII/A RF/FO/A RF/FO/A RF/FO/C OR- DR. NAREND R KUMAR	26.09.18	

7	12782R	FINANCIAL SUPPORT FOR PARTICIPATION IN NATIONAL CONFERENCE PROF. KAMAN SINGH	VC	24.08.18	FO/ARF/S OI/ARF/ FO/VC	26.09.18	
8		MAINTENANCE OF LAB & STORE	HOD	06.09.2018	FO/arf/so i/UDC/AR F/SOI/UD C	26.09.18	
9		FUND POSITION UNDER RECURRING & NON RECURRING	ARF	06.09.2018	FO/ARF/S OI/ARF	26.09.18	
10		fee refund online entrance 2017	dit	10.09.18	fo/arf/soi i/ANKIT/ ARF/FO/ ARF/SOII /ARF/FO/ ARF	26.09.18	
11	12606R	REQUIREMENT FOR SURFACE SIFTING/ALMIRAH EXPERIMENTAL PLATFORM FOR RESERCH LAB DR. ANJANI KUMAR TIWARI	IAO	10.09.18	FO/ARF/S OI/SA/AR F/FO/HO D-DAC	26.09.18	
12	12127R	LIGHTING CONDUCTOR REQUIREMENTS	IAO	10.09.18	FO/ARF/s oi/SA/AR F	26.09.18	
13	12853R	PlaSma processing system dr. ravi kant tripathi	R	12.09.18	FO/ARF/S OI/SA/AR F/FO/VC	26.09.18	
14	8426R	MAINTENACE OF CENTRAL LIBRARY	EE	13.09.18	FO/ARF/S OI/SA/AR F	26.09.18	

15	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	IAO	13.09.18	FO/ARF/S OI/SA/AR F/FO/EE	26.09.18	
16	3361R	PF OF DR. R G SONKAWADWE	R	14.09.18	FO/ARF/S OI/UDC/f o/iao	26.09.18	
17	12779R	CASH ADVANCE AE(ELECT)	EE	14.09.18	FO/ARF/S OI/SA	26.09.18	
18	13036R	Maintenance of University Staff Quarters	R	17.09.18	FO/SOI/S A/ARF	26.09.18	
19	13043R	NATIONAL WORKSHOP ON FOLDSCOPE DR. VENKATESH KUMAR R	R	17.09.18	FO/SOII/ UDC/ARF /FO/ARF/	26.09.18	
20	915F	IMPREST MONEY FOR D.PH.S	SOII	17.09.18	FO/MR.A NKIT/ARF /FO/ARF/ SOII/CAS HIER	26.09.18	
21	DEM/DB T-2/0002	CONSTRUCTION OF NET HOUSE/GREEN HOUSE	DEM	17.09.18	FO/SOI/S A/ARF/F O/EE	26.09.18	
22	8855R	DISSERTATION (M.SC. STUDENTS)	R	17.09.18	FO/SOII/ MR.ANKI T/ARF/FO /ARF/SOI I/CASHIE R	26.09.18	
23	6931R	ADVANCE FOR EDUCATIONAL TRIP APPLIED GEOLOGY	SOII	18.09.18	ANKIT/AR F/FO	26.09.18	

24	8745R	INDOOR HT/LT MAINTENANCE WORKS	VC	18.09.18	FO/ARF/S OI/ARF	26.09.18	
25	8022R	PAY FIXATION OF 41 TEACHERS	IAO	18.09.18	FO/ARF/S OI/UDC	26.09.18	
26		PURCHASE OF TONER FOR KYOCORA FOR LASER JET PRINTER-1120	STR	18.09.18	FO/ARF/S OII/UDC/ ARF	26.09.18	
27	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	STR	18.09.18	FO/ARF/S OI/SA/AR F/FO/IAO	26.09.18	
28	12827R	PETROL DIESEL NEW FILE	R	18.09.18	FO/ARF/S OII/ANKI T/ARF/FO /AR(V)	26.09.18	
29	8968R	केन्द्रीय पुस्तकालय अनु० कार्य	VC	19.09.18	FO/ARF/S OI/SA	26.09.18	
30		ICSSR RESEARCH PROJECT (PROF.S.NAYAR)	DE	20.09.18	SA/ARF/F O/VC	26.09.18	
31		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	PHARMA	24.09.18	ARF/FO/ ARF/SOII /UDC	26.09.18	
32	12008R	DEENDAYAL UPADHAYAY	IAO	24.09.18	FO/ARF	26.09.18	
33		REQUIREMENT OF LABORATORY FURNITURE DR. PREETI GUPTA	DAC	24.09.18	SA/ARF/F O/HOD- DAC	26.09.18	
34	4130R	UGC Project U.C FILE (Dr. V. Elangovan)	DAAS	24.09.18	SA/ARF	26.09.18	
35	12418R	PAINTING OF HOSTEL AT SATELLITE CAMPUS AMETHI	EE	24.09.18	FO/ARF/S OI/SA/AR F	26.09.18	

36	3779R	PURCHASE OF POSTAL STAMP	R	24.09.18	FO/ARF/S OII/ANKI T/ARF/FO /VC	26.09.18	
37	12888R	TRAVEL EXPENDITURE OF REGISTRAR DURING NEW DELHI JOURNEY	R	24.09.18	FO/ARF/S OII	26.09.18	
38	7006R	PURCHASE OF CHEMICAL ,GLASSWARE& PLASTICWARE	R	24.09.18	FO/ARF/F O/ARF/F O/ARF/S OI/SA	26.09.18	
39	4426R	LED/ ELECTRONIC SIGN BOARD MAIN GATE NO.....	IAO	24.09.18	FO/ARF/S OII/SA/C ASHIER	26.09.18	
40	9057R	MAINTENANCE WORK OF TYPE-C RESIDECES	IAO	24.09.18	FO/ARF/S OI/CASHI ER	26.09.18	
41	12267R	CASE OF PROF. PURAN SINGH FOR PAYMENT OF TA/DA	DR(L)	24.09.18	ARF/SOII	26.09.18	
42		MANVADHEKAR VIBHAG ME 04 JANUARY 2018 SE DO SPTAH SANKAY VEKASH KARYKRAM (FDP) JISSE SATH EK SPTAH ANUSHANDHAN KRYPRADALI PER UPKRAM KARYSHALA (SATELLITTE WORKSHO ON RESEARCH METHODOLOGY)	VC	24.09.18	FO/ARF/S OII	26.09.18	
43	12850R	MANVADHEKAR VIBHAG KE LLM FOURTH SEMESTER KE SECHEDK SESSION 2016-18 KE STUDENTS KE SODH PATR PAYMENT KE SAMBAND ME	VC	24.09.18	FO/ARF/S OII	26.09.18	
44	10845R	CAUTION MONEY FILE PROF. R B RAM	VC	24.09.18	FO/ARF/S OII/CASH IER	26.09.18	
45	7588R	N2,HE GASES FOR BET	VC	24.09.18	FO/ARF/S OI/CASHI ER	26.09.18	

46		MANVADHEKAR VIBHAG ME 06 JANUARY 2018 SE 08 JANUARY 2018 TAK NATIONAL MOOT COURT PRATIYOGETA KE LEYE SWEKRAT AGRIM DHAN RASHI RS. 3.00 LAKH SAMAYOJAN KARNE HETU PATRAVALI	VC	24.09.18	FO/ARF/SOI/CASHER	26.09.18	
47	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	VC	24.09.18	FO/ARF/FO/IAO	26.09.18	
48	12655R	CAMERA KO THIK KARVANE KE LEYE AGRIM DHAN RASHI HETU	DMCJ	24.09.18	FO/ARF/SOI/UDC	26.09.18	
49	5401R	CONSTITUTION OF BOARD OF MANAGEMENT	R	24.09.18	FO/ARF/FO/R	26.09.18	
50	11986R	301/UPCST PROJECT PROPOSAL/DIT BBAU/2017	IAO	25.09.18	FO/VC	26.09.18	
51	8653R	SATELLITE CAMPUS AT AMEHTI	IAO	25.09.18	FO/ARF	26.09.18	
52	12173R	REQUIREMENT FOR MINOR EQUIPMENTS DR. JYOTI PANDAY	IAO	25.09.18	FO/ARF	26.09.18	
53		REPAIRING OF LABORATORY EQUIPMENT FILE	IAO	25.09.18	FO/VC	26.09.18	
54	12369R	AMC OF WATER COOLERS AND WATER PURIFIERS	VC	25.09.18	FO/ARF	26.09.18	
55		HEAD CONSUMABLE DR. PREETI GUPTA DST-INSPIRE PROJECT	DAC	25.09.18	SA/ARF	26.09.18	
56	6494R	Payment of legal fee Rajan mishra,S.M singh	IAO	25.09.18	FO/VC	26.09.18	
57	10404R	NATIONAL CONFERENCE RELEVANCE OF RANGANATHAN PHILOSOPHY IN DIGITAL INDIA ON 12-13TH AUGUST, 2017 (NCRPDI-2017)	IAO	25.09.18	FO/VC	26.09.18	
58	12729R	MAINTENANCE WORK OF AUDITORIUM	IAO	25.09.18	FO/VC	26.09.18	
59	12080R	IVTH INTERNATIONAL YOGA DAY -2018 1 DAY -2018	IAO	25.09.18	FO/SPORTS	26.09.18	
60	9577R	REGISTRAR OFFICE MIES	IAO	25.09.18	FO/ARF	26.09.18	
61	11031R	POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	VC	25.09.18	ARF/SOII/CASHIER	26.09.18	

62	9674R	ICSSR PROJ- DR SURENDER MEHER FIELD WORK	VC	25.09.18	ARF/SOI/ CASHIER	26.09.18	
63	12999R	T/C PF OF LTC DR. SANJAY KUMAR DWIVEDI	VC	25.09.18	FO/R	26.09.18	
64	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMXJ	25.09.18	SA/ARF	26.09.18	
65	12442R	DBT RAMALINGASWAMI FELLOWSHIP	VC	25.09.18	FO/ARF	26.09.18	
66	3207R	SERVICING OF TRACTOR UP32 Z-0843	VC	25.09.18	FO/ARF/S OII/CASH IER	26.09.18	
67	12677R	PURCHASE/MAINTENANCE OF PHOTOCOPIER MACHINE & COLOUR PRINTER	VC	25.09.18	FO/ARF/S OI/DAP	26.09.18	
68	12885R	FILE FOR SOE, UC & MANPOWER OF DBT (GOI)-FUNDED PROJECT (PI-DR. YUSUF AKHTER, DBT	VC	25.09.18	ARF/SOI/ CASHIER	26.09.18	
69	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	VC	25.09.18	ARF/SOII /CASHIER	26.09.18	
70	12407R	AMBEDAKAR BHAVAN KE SAENEJ HETU	VC	25.09.18	FO/ARF	26.09.18	
71		PURCHASE OF TONNER FOR PHOTOCOPY MACHINE (TOSHIBA E STUDIO256 SE)	VC	25.09.18	FO/ARF	26.09.18	
72	9449R	DIESEL FOR DG STE AMETHI CAMPUS	VC	25.09.18	FO/OSD	26.09.18	
73	12229R	PAYMENT OF ELECITRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	VC	25.09.18	FO/EE	26.09.18	
74	2524F	FN TRAVELLING ALLOWANCE BILL FILE(T/C) OF HON'BLE VC PROF. NMP VERMA	VC	25.09.18	FO/ARF	26.09.18	
75	12419R	GUEST FACULTY PAYMENT MONTH OF AUG, 2018	IAO	25.09.18	FO/IAO	26.09.18	
76	7984R	TRANSFORMER MAINTENANCE WORK	IAO	25.09.18	FO/SA/A RF	26.09.18	
77	12557R	AMBEDKAR BHAWAN ME PARYVARTAN/PARVARDHAN WORK	IAO	25.09.18	FO/ARF	26.09.18	
78	12577R	RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	iao	25.09.18	FO/ARF	26.09.18	

79		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	IAO	25.09.18	FO/VC	26.09.18	
80		PURCHASING INVERTER & BATTERY FOR UNIVERSITY BOYS HOSTELS FOR ABH	IAO	25.09.18	FO/ARF	26.09.18	
81	12891R	REQUIREMENT OF INSTRUMENTS VOLUME-II	IAO	25.09.18	FO/VC	26.09.18	
82	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	IAO	25.09.18	FO/VC	26.09.18	
83	9752R	नयी दिल्ली यात्रा सड़क मार्ग से	IAO	25.09.18	FO/R	26.09.18	
84	9702R	DR. DEEPTI BARNWAL CONTINGENCY	IAO	25.09.18	FO/VC	26.09.18	
85	13096R	FUND ALLOCATION FOR B.VOC (FLORICULTURE & LANDSCAPE GARDENING DR. DEEPA H DWIVEDI	HORTI	25.09.18	FO/ARF/s oii	26.09.18	
86	12510R	BREAK DOWN (ELECTRICAL FAUTT) URGENT REPAIRING	VC	25.09.18	FO/ARF	26.09.18	
87	12188R	maintenance of type B residence	VC	25.09.18	FO/EE	26.09.18	
88	13097R	REQUIREMENT OF SINK AND EXHAUST FOR CHEMICAL RESEARCH LABORATORY	VC	25.09.18	FO/ARF	26.09.18	
89	13014R	SELF DEFENCE PROGRAM ON 24TH SEP 2018	VC	25.09.18	FO/ARF	26.09.18	
90	13090R	T/C PF OF DR. ALKA REG. PERSONAL COMPUTER ADVANCE	R	25.09.18	FO/ARF	26.09.18	
91	10385R	PURCHASING OF PROCESSORS/RAM/HD	R	25.09.18	FO/VC	26.09.18	
92	12641R	AC FOR COMMITTEE ROOM	VC	26.09.18	EE	26.09.18	
93	12343R	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	EE	26.09.18	AE(E)	26.09.18	
94	11762R	CAS PROMOTION-2017-18 + OTHERS 19 FILE	R	26.09.18	FO/ARF/S OI/UDC	26.09.18	
95		BILL REIMBURSEMENT FILE	ZOOLOGY	26.09.18	ARF	26.09.18	
96		REFUND OF SECURITY MONEY	VC	26.09.18	ARF	26.09.18	
97	12395R	LTC PROF. RAM CHANDRA	VC	26.09.18	FO/R	26.09.18	
98	12036R	PURCHASE OF CURTAIN FOR COE OFFICE	R	26.09.18	FO/COE	26.09.18	
99	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALSZER)	R	26.09.18	FO/ARF	26.09.18	
100	12642R	REPAIR OF PHOTOCOPIER MACHINE IN CENTRAL LIBRARY	R	26.09.18	FO/ARF	26.09.18	

101	12805R	REFUND/CLAIM OF DR. SUNIL MEHRA CEC NEW DELHI	R	26.09.18	FO/IAO	26.09.18	
102	13049R	M.PHIL. VIVA VOCE EXAM MS. TRIPTI KANOJIYA, MS. MINAKSHI, MS. SAKSHI BILTORIA, MS. NEETU MISHRA AND MR. RAMESH KUMAR	R	26.09.18	FO/ar(a)	26.09.18	
103	3838R	SERVICING OF AGRICULTURAL EQUIPMENT	R	26.09.18	FO/ARF	26.09.18	
104	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI	AR(V)	26.09.18	FO/VC	26.09.18	
105	13091R	REPRESENTATION OF SH. SALAHUDDIN KHAN PA (REG. NON RELEASE OF SALARY & PROMOTION ON THE POST OF PA VOL-II	R	26.09.18	FO/R	26.09.18	
106	9611R	TRAVEL- APPROVAL (BY CAR) OF EXTERNAL EXAMINER (M.SC PRACTICAL/EXAMINATION)	DES	26.09.18	FO	26.09.18	
107	13076R	COMPENSATION FOR VANDALIZATION OF CAR & LAPTOP. DR. V ELANGO VAN	ZOOLOGY	26.09.18	FO	26.09.18	
108	3304/DA C/17	DST-SERB GRANT HEAD: CONTINGENCIES PI DR. JAWAHAR LAL	DAC	26.09.18	SA	26.09.18	
109	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS + 1 FILE 5(20)/ELECT.2016	R	26.09.18	FO	26.09.18	
110	12581R	PHYSIOTHERAPY ITEMS	IAO	26.09.18	FO	26.09.18	
111	3152R	OPERATION AND MAINTENANCE OF CENTRAL AC PLANT OF AUDITORIUM	IAO	26.09.18	FO	26.09.18	