

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	12104/R	विशिष्ठ कैंप प्रमाण पत्र निर्गत हेतु	R	10.9.18	R	17.9.18	-
2	3545/R	Plantation work by G.B.S part II	FO	14.9.18	Horticulture Inspector, GBS	17.9.18	Rainy season whoely to complete.
3	-	Repair & Maintainace of Equipments-DAAS	FO	14.9.18	FO	17.9.18	Re-examine and compare on purchase procedure. As per rules. Even rate contract purchate should be thorough committee concerned
4	12872/R	T/C PF of Dr. Lalima (Deptt. of Education) Orientation programme	Dean, Education	14.9.18	R	17.9.18	Ok. Good arrangement.