

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	12869/R	T/C PF of Prof. Ram Chandra ,DEM Reg. Leave	R	6.9.18	R	07-09- 2018	OK
2	12872/R	T/C PF of Dr. Lalima (Deptt. of Education) Orientation programme	R	6.9.18	R	7.9.18	Ensure clases do not suffer course
3	12876/R	M.Phil Admission (DAP)	R	6.9.18	R	7.9.18	Put up before Admission committee
4	-	Payment External examiner sfor Dissertation of one year LLM session 2013-14	FO	6.9.18	FO	7.9.18	Yes as per ruls
5	12230/R	T/c Maintenance of DG Set at Amethi Campus 5(65) Electrical/16 Part-II	FO	6.9.18	FO	7.9.18	Ok as per ruls
6	-	LLM चतुर्थ सेमेस्टर के विद्यार्थियों के शोध-निबंध के मूल्याकन हेतु बाहर के परीक्षक के बिल फार्म भगतान हेत- विधि विभाग	FO	6.9.18	FO	7.9.18	OK
7	12791/R	T/C Pf of DR.Sudipta Saha Assistant prof. Reg. home town	FO	7.9.18	FO	7.9.18	Ok proceed as per rules
8	-	Examination section Meeting of NAD	FO	7.9.18	FO	7.9.18	Ok pay as per rules

9	10728/R	विश्वविद्यालय अनुदान आयोग द्वारा राजभाषा प्रगति निरीक्षण - हिंदी प्रकोष्ठ	FO	7.9.18	FO	7.9.18	approved avoid excess payment in future reduce exp
10	-	Pension File 2015-16- Finance Section	FO	7.9.18	FO	7.9.18	Ok pay as per rules
11	12412/R	Requirement of Cartiage-COE	FO	7.9.18	FO	7.9.18	Ok
12	12839/R	T/c PF of Prof. Ripu Sudan Singh, DPS (Reg: Home Town Converted to J&K)	FO	7.9.18	FO	7.9.18	Ok proceed as per rules
13	12482/R	Proposal for Impelementation of E-wizard System (e-Tendering/e-Auction Smart Payment) Soluation to BBAU	FO	7.9.18	FO	7.9.18	Ok
14	-	Imprest File (OSD)-Satellite Campus of BBAU, Amethi (File No. 15/OSD/BBAU/16)	FO	7.9.18	FO	7.9.18	Ok why not more money should be tranfered.
15	6391/R	Salary of Project Staff- Bibekananda Nayak, ICSSR Major Project, CSSEIP,SAS	FO	7.9.18	FO	7.9.18	ok pay as per project guidelines

16	11701/R	Regarding Joining as a Post Doctoral Fellow Dr. Ram Bachan Kumar- Political Science	FO	7.9.18	FO	7.9.18	ok pay as per project guidelines
17	12717/R	Participation in FINE-2018/Innovation Cell/BBAU/2018-Dr. Bal Chandra Yadav, DAP	FO	7.9.18	FO	7.9.18	-
18	-	Study Tour File- M.Sc. Life Science-IV Sem-DAAS	FO	7.9.18	FO	7.9.18	Ok proceed as per rules
19	12458/R	software for result preparation ,computer centre	COE	7.9.18	COE	7.9.18	Ok
20	12284/R	T/c PF of Dr. Vinay Singh Baghel, Assistant Professor (Reg: LTC)	R	7.9.18	R	7.9.18	Ok proceed as per rules
21	12210/R		R	7.9.18	FO	7.9.18	Please suggest.
22	4527/R	BUGS B.Voc agriculture (DAPS)	R	7.9.18	R	7.9.18	Ok, Proceed Strcitley as per University Rules
23	3426/R	BPGS- Deptt. of Biotechnology	R	7.9.18	R	7.9.18	-
24	8125/R	Electrical Fault Works 5(6)/Elect/2016	R	7.9.18	FO	7.9.18	Suggest
25	8745/R	Indoor HT/LT Panel Maintenance Works 5(48)Elect/2016	R	7.9.18	FO	7.9.18	Suggest

26	7897/R	T/C payment of DPW-II w.e.f. 04.11.2015			IAO	7.9.18	Ok
27	-	Dr neha anand(honoarium)	FO	7.9.18	FO	7.9.18	Ok pay as per rules
28	-	Purchas of Chemical & Glassware- UIET	FO	7.9.18	FO	7.9.18	Ok pay as per rules
29	-	Advance Money-DAAS	FO	7.9.18	FO	7.9.18	Ok proceed as per rules