

**Minutes of the meeting held on 05.10.2019 at VC Camp Office at 04.00 PM
under the Chairmanship of Hon'ble Vice Chancellor**

The following members were present:

1. Vice Chancellor
2. Prof. D.P. Singh
3. Prof. Victor Babu
4. Prof. Sunita Mishra
5. Prof. D.R. Modi
6. Prof. Priti Saxena
7. Prof. Ram Chandra
8. Prof. Kaman Singh
9. Prof. Shilpi Verma

The committee suggests the following:

1. The pattern of Question Paper of End semester examination should be revised which may include objective type questions, short answer questions and long answer questions to make the question paper more analytical and objective. For this purpose, Dean, Academic Affairs has been requested to prepare a model question paper before the forthcoming semester examination.
2. To focus more on continuous and fair evaluation, the evaluation pattern may be changed as 20 marks for internal assessment, 30 marks for Mid-semester examination and 50 marks for End-semester examination.
3. Curriculum flexibility should be given to all students of this University wherein minimum fixed credit should be scored by every student to obtain the degree in a particular course. However, the students willing to take up more credits beyond the prescribed limit, should be allowed to opt the same subject to maximum 20% of the total required credit to complete the course. Marksheet of the concerned students scoring extra credits will be mentioned on their marksheets without affecting their grading based on the prescribed credit of the course.
4. As per new Ph.D. ordinance of the university, the RAC (Research Advisory Committee) should be implemented at the departmental level. Each research student will be allotted one RAC to promote the interdisciplinary research.
5. Parents-teacher meeting should be organized at the departmental level to get the feedback of the parents.
6. Non NET Fellowship availed by the students will submit their fellowship claim along with satisfactory research progress report on a prescribed format.

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7. In case a Ph.D. student has completed minimum residential period i.e. three years, he/she can deregister for purposes of employment with due recommendation of the concerned Departmental Research Committee. Later, he/she can re-register for submission of thesis with due approval of the concerned DRC of the Department. On re-registration, the student must submit the Ph.D. thesis provided that the total span of the initial registration and re-registration does not exceed more than SIX years as per Ph.D. Ordinance of the University.
8. All Ph.D. scholars are requested to register themselves on the Research Gate, Google Scholars, Scopus etc, only using institutional email id.
9. At present, NKN Virtual Class Room is underutilized, therefore, it is recommended that the Director, Computer Centre may be entrusted the full responsibility to make it more functional.
10. Skill Development Programs may be organized at the earliest as proposed by the department of Human Rights, Department of Human Development and Family Studies and Department of Horticulture.
11. All sectional Heads and Head of the Departments are requested to submit the requirements towards preparation of NAAC visit.
12. Director, Computer Centre may be requested to activate the file tracking system and leave module of the staff of the University.
13. Librarian is requested to organize an orientation programme regarding awareness of e-resources and service available in the Library. He is also requested to initiate the process of subscribing the Scopus and purchase of Turnitin, Kiosk displaying the resource of the Library, RFID and Display LED Panel.
14. A proposal may be obtained from Executive Engineer regarding shopping centre including shops of general merchants, medical store, stationery shop, etc. Further, a proposal for plying Battery operated auto rickshaw for girls and disable persons.
15. A NAAC Performance Appraisal Committee of the following faculty members is proposed to be constituted for visit to different departments to evaluate their progress with respect to forthcoming NAAC visit.

1.	Prof. Priti Saxena	Coordinator
2.	Prof. Sunita Mishra	Member
3.	Prof. D.R. Modi	Member
4.	Prof. Shubhini A. Saraf	Member
5.	Prof. Kaman Singh	Member
6.	Prof. B.N. Dubey	Member
7.	Prof. Sanatan Nayak	Member

Shilpi

Sunita

Kaman Singh

Prof. D.R. Modi

Prof. B.N. Dubey

Prof. Sanatan Nayak

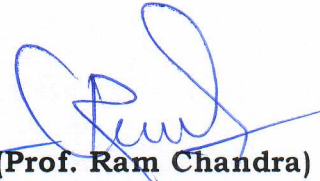
Prof. Shubhini A. Saraf

8. Prof. Kushendra Mishra Member
9. Prof. Govind Ji Pandey Member


16. A committee was constituted vide office order no. 1021/Estt./BBAU/2019 dated 06.08.2019 for establishing Centre for Innovation, Incubation and Entrepreneurship in the University under the Chairmanship of Prof. R.P. Singh. The committee may be requested to report the progress to the IQAC, so that the same may be reported to the NAAC.
17. A committee was constituted vide office order no. 1022/Estt./BBAU/2019 dated 06.08.2019 for establishing Patent Cell in the University under the Chairmanship of Prof. Shubhini A. Saraf. The committee may be requested to conduct the workshops/ seminars on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices and provide the progress thereon to the IQAC so that the same may be reported to the NAAC.


(Prof. Shilpi Verma)


(Prof. Kaman Singh)


(Prof. Ram Chandra)


(Prof. Priti Saxena)


(Prof. D.R. Modi)


(Prof. Sunita Mishra)


(Prof. Victor Babu)


(Prof. D.P. Singh)