

Minutes of the meeting of the Internal Quality Assurance Cell held on 27.11.2019 at 04:00 PM in the Board Room (3rd Floor), Ambedkar Bhawan of the University.

The following were present:

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| 1. Prof. Sanjay Singh, Vice Chancellor | Chairman |
| 2. Prof. Sunita Mishra | Member |
| 3. Prof. S. Victor Babu | Member |
| 4. Prof. K.L. Mahawar | Member |
| 5. Prof. Sanjay Kumar Dwivedi | Member |
| 6. Prof. B.C. Yadav | Member |
| 7. Prof. M.S. Khan | Member |
| 8. Prof. Kushendra Mishra | Member |
| 9. Finance Officer, BBAU | Special Invitee |
| 10. Prof. R.B. Ram | Special Invitee |
| 11. Prof. D.R. Modi | Special Invitee |
| 12. Prof. Priti Saxena | Special Invitee |
| 13. Prof. Ram Chandra, Deputy Director, IQAC | Special Invitee |
| 14. Prof. Shilpi Verma | Special Invitee |
| 15. Prof. Govind Ji Pandey | Special Invitee |
| 16. Prof. Kaman Singh | Special Invitee |
| 17. Prof. Sanatan Nayak | Special Invitee |
| 18. Prof. S.K. Pandey, OSD Amethi Campus | Special Invitee |
| 19. Prof. B.N. Dubey | Special Invitee |
| 20. Prof. D.P. Singh, Director, IQAC | Member Secretary |

At the outset, the Director, IQAC, Prof. D.P. Singh welcomed the Chairman, all the members of the Committee and special invitees. He thanked all for sparing their valuable time to attend the meeting.

After the brief introduction by Director, IQAC, the agenda items were taken up.

Agenda Item No. 1:

Director, IQAC, Prof. D.P. Singh apprised the members about the Peer Team Report on Institutional Accreditation of BBAU, Lucknow based on the visit of the NAAC Team in 2015. The University was awarded 'A' Grade by NAAC in 2015. During the presentation, he briefed the members about the strengths and weaknesses observed by the Peer Team in 2015. The committee resolved to collect the data from departments for the year 2019-20 as well.

The Hon'ble Vice Chancellor said that the action plan on Peer Team Report should be prepared and presented in the next meeting of the IQAC.

Agenda Item No. 2:

Director, IQAC informed the members that a meeting of the Steering Committee was held on November 25th, 2019. During the meeting of the Steering Committee, the committee members went through the AQAR data for the year 2016-17 and made some suggestions on various points of seven point criteria of NAAC assessment.

The members of the IQAC committee suggested to split the AQAR data and entrust the work to different sub-committees point wise as given below:

[Handwritten signatures and initials in blue ink, including names like Sanjay Singh, Sunita Mishra, and others, along with a circled '1' at the bottom right.]

I. Curricular Aspects

- Prof. Priti Saxena
- Prof. Shilpi Verma

II. Teaching-Learning and Evaluation

- Prof. Ram Chandra
- Prof. Sanjay K. Dwivedi

III. Research, Innovation and Extension

- Prof. Shubhini A. Saraf
- Prof. Kaman Singh

IV. Infrastructure and Learning Resources

- Prof. Sanjay K. Dwivedi
- Prof. Ram Chandra

V. Students Support and Progression

- Prof. Shilpi Verma
- Prof. Priti Saxena

VI. Governance, Leadership & Management

- Prof. B.N. Dubey
- Prof. Shubhini A. Saraf

VII. Institutional Values and Best Practices

- Prof. D.P. Singh
- Prof. R.A. Khan

The above mentioned sub-committees may take the help of Assistants working in their Departments for typing, compilation and other related works, if required.

Agenda Item No. 3:

Director, IQAC apprised the members about the Report of the NAAC Performance Appraisal Committee team visit from November 18 to 22, 2019 to assess the preparation of the departments regarding the NAAC 2020. He apprised the members about the shortcomings in AQAR data of various departments found by the committee during its visit and suggestions made by the committee for strengthening of the departments.

Director, IQAC informed that all the Heads of the Departments have already been requested to furnish the updated / revised AQAR data to IQAC in line with the suggestions made by the committee latest by November 29, 2019.

The members of the IQAC suggested about the need of forming various committees for smooth functioning and strengthening of various departments / sections. The Hon'ble Chairman of the IQAC supported the need of forming committees and accordingly, it was resolved to constitute the following committees:

Administrative Reform Committee

1. Prof. S.D. Sharma
2. Prof. Priti Saxena
3. Prof. Kushendra Mishra

Chairman
Member
Member

(Handwritten signatures and notes)

28/11/19

(Signatures: S.D. Sharma, Priti Saxena, Kushendra Mishra, and others)

(Notes: "Sant", "B", "2")

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| 4. Prof. Arbind Kumar Jha | Member |
| 5. Controller of Examination | Member |
| 6. Finance Officer | Member |
| 7. Registrar | Member Secretary |

Placement Cell

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|----------------------------|------------------|
| 1. Prof. M.S. Khan | Chairman |
| 2. Prof. Govind Ji Pandey | Member |
| 3. Prof. D.R. Modi | Member |
| 4. Prof. Sanjay K. Dwivedi | Member |
| 5. Prof. R.A. Khan | Member |
| 6. Prof. B.N. Dubey | Member Secretary |

Community Engagement Cell

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|-----------------------------|------------------|
| 1. Prof. Naveen Kumar Arora | Chairman |
| 2. Prof. Shilpi Verma | Member |
| 3. Dr. Rachna Gangwar | Member |
| 4. Dr. Rajshree | Member |
| 5. Dr. Ramesh Chaturvedi | Member |
| 6. Dr. U.V. Kiran | Member Secretary |

Industry-Institute Partnership, Collaboration and Consultancy Services

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|---------------------------|------------------|
| 1. Prof. Kaman Singh | Chairman |
| 2. Prof. Kushendra Mishra | Member |
| 3. Prof. Govind Ji Pandey | Member |
| 4. Prof. Ram Chandra | Member Secretary |

Utilization of MOOCs Platform

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| 1. Prof. R.A. Khan | Chairman |
| 2. Prof. S.K. Dwivedi | Member |
| 3. Prof. Ram Chandra | Member |
| 4. Prof. Gopal Singh | Member Secretary |

Professor-in-Charge Teacher's Club

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|------------------------|----------|
| 1. Prof. Sanatan Nayak | Chairman |
| 2. Prof. D.R. Modi | Member |

Student's Club

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| 1. DSW | Chairman |
| 2. Assistant DSW – Cultural (Female) | Member |
| 3. Assistant DSW – Cultural (Male) | Member Secretary |

Alumni and student representative may be nominated in the IQAC Cell as Special Invitee.

The meeting ended with Vote of Thanks to the Chair.

[Handwritten signatures and dates]

27/12/19

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