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under

**MINUTES OF THE MEETING OF IQAC TO BE HELD ON
12.04.2018 AT 12:00 NOON IN THE BOARD ROOM OF THE
UNIVERSITY AT AMBEDKAR BHAWAN.**

The following were present:

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| 1. | Prof. R.C. Sobti, Vice Chancellor | -Chairman |
| 2. | Prof. N.M.P. Verma | -Member |
| 3. | Prof. D.P. Singh | -Member |
| 4. | Prof. R.P. Singh (Dean, Academic Affairs) | - Director, IQAC |
| 5. | Prof. R.B.Ram | - Member |
| 6. | Prof. Priti Saxena | - Member |
| 7. | Prof. Kamal Jaiswal | - Member |
| 8. | Prof. R.A. Khan | - Member |
| 9. | Prof. Sudarshan Verma | - Member |
| 10. | Registrar | - Member |
| 11. | Finance Officer | - Member |
| 12. | Shri Brij Kishore Dubey | - Member |
| 13. | Dr. Veenay Kumar | - Member |
| 14. | Prof. B.S. Bhadauria, DSW | -Spl. Invitee |
| 15. | (Prof. Ram Chandra, Proctor | -Spl. Invitee |
| 16. | Prof. Govind Ji Pandey | -Spl. Invitee |
| 17. | Er. S.K. Goel, Ex.Engineer | -Spl. Invitee |
| 18. | Sh. Arvind Shukla, RSO | -Spl. Invitee |

The Director, ITM, Lucknow and Prof. S. A. Saraf could not attend the meeting.

The Chairman welcomed all the members and apprised briefly the committee about the developments of the University.

Agenda Item No. 01: Confirmation and Action Taken of minutes of IQAC meeting held on 04.09.2017.

Minutes of the meeting of IQAC held on 04.09.2017 were sent to all members through Email and no comments thereon are received. Minutes are placed for confirmation please. Minutes is enclosed as **Annexure-A**

Resolution

Minutes as confirmed with following observations:-

1. All the departments must conduct the Departmental IQAC meeting in every six month.
2. Departments shall get it filled the Feedback form from the faculty members and students after the end of each semester.

3. The Departments who have not yet submitted the feedback form may submit within 10 days to the Office of Director, IQAC.

Agenda Item No. 02: The Action Report and details of meetings of the Student Council and grievance redressal mechanisms.

As per the resolution no. 03 of the minutes of the IQAC meeting held on 04.09.2017 a Letter No. 2162/BBAU/18/Acad. dated 04.04.2018 was sent to the office of the Dean Students' Welfare (DSW) for providing the details of meetings held with Students Council and grievance redressal mechanism of students grievances latest by 06.04.2018. The required reply from office of DSW has not been provided within due date or even as yet.

The agenda item is placed for necessary directions please.

Resolution

1. It was informed by the DSW (M) & DSW (W) that file related to the reconstitution of Student Council was submitted for seeking approval has not yet received back to the office of DSW.
2. For the redressal of the grievances of the students, the team of DSW is working continuously and taking appropriate action in the interest of the students as and when the grievances are bringing to their notice.
3. The external members of IQAC have suggested that Dharna may staged beyond the campus as per rules and Proctor should assure that no Dharna or agitation is allowed within the campus so that the other students may concentrate on their study accordingly.

Agenda Item No. 03: The Action Report and details on the Dharna and illegal disturbances in the University.

As per the resolution no. 02 of the minutes of the IQAC meeting held on 04.09.2017 a letter No. 2162/BBAU/18/Acad. dated 04.04.2018 was sent to the office of proctor for providing the action taken and brief report regarding Dharna, Pradarshan and illegal activities by the students of the University. The required reply from office of Proctor has not been provided within due date or even as yet.

The agenda item is placed for necessary directions please.

Resolution

It was brought to the notice of the IQAC that three events of Dharna/ Pradarshans/ Agitations were took place during last two years:

1. A faculty was beaten by the students and after the incidence an Enquiry Committee of a Retd. High Court Judge was constituted to enquire into the issue and make recommendations to stop such type of incidences and maintain the discipline in the University Campus. The report of the committee has been submitted to the University and same shall be placed before the appropriate authority for taking necessary action.
2. As per the recommendations of the Director, UIET (University Institute of Engineering Technology) earlier known as CET (Centre for Engineering Technology) the decision was taken that B.Tech. courses may be stopped as University could not get the sanction of regular faculty to run the course. After this decision the students of B.Tech sat on Dharna. To address the grievance of the students of B.Tech. the Vice Chancellor took the decision to run the courses of UIET.
3. The students of Basic Science course also sat on Dharna as University has also taken decision to stop the course because of non availability of regular faculty. To address this grievance of students the Vice Chancellor took decision to run this course under the Department of Microbiology and a grant of Rs. 5.0 Lacs (Five Lacs) was also sanctioned and Head, Department of Microbiology was given the responsibility to take care of Basic Science Course.
4. The members suggested that University has to create proper mechanism for redressal of students problems and Heads of the departments shall take the responsibility.

Agenda Item No. 04: The Executive Engineer and RSO have been invited as a special invitee.

As per the resolution no. 07 and 10 of the minutes of the IQAC meeting held on 04.09.2017 invitation letters No. 2126/BBAU/18/Acad. Dt. 04.04.2018 sent to the Executive Engineer and RSO to attend the meeting as a special invitee. They accordingly both have been invited for this meeting

The matter is placed for issuing necessary directions to them.

Resolution

The agenda item was withdrawn as their participation was not an agenda for discussion. They were available in the meeting to reply and query related to their sections.

Agenda Item No. 05: The details related to the status regarding Seminars, Conferences and Workshops organized by the various departments of the University.

14	Deptt. of Law		
15	Deptt. of Human Rights		
16	Deptt. of Information Technology		
17	Deptt. of Computer Science	Yes	Yes
18	Deptt. of Hindi	Yes	Yes
19	Deptt. of Library & Information Science	Yes	
20	Deptt. of Economics	Yes	Yes
21	Deptt. of Political Science	Yes	
22	Deptt. of Sociology	Yes	
23	Deptt. of History	Yes	
24	Deptt. of Public Administration	Yes	
25	Deptt. of Environmental Microbiology	Yes	
26	Deptt. of Environmental Science	Yes	Yes
	B.Sc. (Hons) M.Sc. Applied Geology	Yes	Yes

The matter is placed for kind consideration and further necessary directions please.

Resolution

The feedback form of faculty members and students submitted by the Heads of the departments will be examined by the Dean of the respective School to prepare the comparative report and submit it to the office of Director, IQAC/Vice Chancellor for further needful action.

The Vice Chancellor has shown his deep concern about the non updating of University website and RSO was directed to see that updating of the University website is consistently expedited in consultation with the Director, Computer Centre.

Agenda Item No. 07: To consider the matter for opening of a separate Cell for Internal Quality Assurance Cell (IQAC) & Director office.

As decided in the last meeting of IQAC held on 04.09.2017, there should be a proper office with adequate manpower and infrastructure for Director, IQAC to collect and arrange the related information from various departments of the University. No progress has been made in this direction

The matter is placed for kind consideration and approval.

Resolution

It was resolved that required staff (one Data Entry Operator and one Attendant) may be provided to the IQAC cell for the proper functioning and maintaining the data and other details. The staff will work under the supervision

of RSO and necessary support shall be provided by the A.R. (Academic) under the Overall control of Director, IQAC/Dean Academics. The Registrar may deploy the required staff immediately to make the IQAC Cell functional.

Agenda Item No. 08: To create a Portal on the BBAU web-site for students feedback and linking with Heads and Deans & Online Institutional Database and MIS.

As per the resolution no. 08 and 09 of the minutes of the IQAC meeting held on 04.09.2017 a letter No. 2162/BBAU/18/Acad. dt. 04.04.2018 was issued to Director, Computer Centre. The action taken report of Director, Computer Centre is enclosed as **Annexure - B**.

The matter is placed for information and further necessary directions please.

Resolution

As per the Action Taken submitted by the Director, Computer Centre the required financial sanction has been accorded by the Vice Chancellor. The Director Computer Centre assured that the portal shall be made functional at the earliest.

The meeting ended with a vote of thanks to the chair.

Director, IQAC