बबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

केन्द्रीय विश्वविद्यालय

विद्याविहार, रायबरेलीरोड, लखनऊ—226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

VidyaVihar, Rae Bareli Road, Lucknow-226025

Letter No: 380/Proct./BBAU/2019   **Dated: 08/08/2019**

To,

    All Dean/HOD/Coordinator/incharge

    Dear, Colleagues,

The preparation of **identity cards** for newly admitted students are in process for **session 2019-20** of different courses. all Dean/HOD/Coordinator/incharge of the School/ Department/Course are requested to forwarded the detail list of students with required information in attached proforma to proctor office latest by **August14, 2019 till 5:00 p.m.** List of the students forwarded beyond the last date August 14, 2019 will be difficult to include in the list of students identity card which is in process.

    While the identity card required to **Resource Person/ P.D.F./Project Staff/Manpower** are required to deposit **Rs. 200/- (Two Hundred Only)** has in the account of university through department and a copy of same along application has to be sent to the proctor office for preparation of identity cards.

    In addition all the forwarding authorities (Dean/HOD/Coordinator/Incharge) are requested to verify the given address of students for identity cards. The cooperation of all the Dean/HOD/Coordinator/Incharge in this direction is solicited for preparation of identity cards timely.

- **Attachment:-**
  Proforma of required information of Students.

(PROF. RAM CHANDRA)
Proctor

Copy to:-

1. All Dean/HOD/Coordinator/Incharge for information & n.a. please.
2. A.R. to V.C. BBAU, Lucknow, for information please,
3. P.S. to F.O. BBAU, Lucknow, for information please
4. P.S. to Registrar. BBAU, Lucknow, for information please
5. Website Incharge, for uploading on the university website.
6. File record.

(PROF. RAM CHANDRA)
Proctor

Details for Resource Person/PDF/Project Staff Identity Card
Session: - 2019 – 20

Name of Department:- ………………………..

Name of Course:- ……………………………

Time of Period:-…………………………………….

S. No.	Name	Father's Name	Designation	Gender	Aadhaar No	Address	Contact No	Date of Birth	Blood Group	Scanned Photo
1.										

Note:- Send Soft copy as soon as possible at **proctor@bbau.ac.in** or to the Proctor Office and hard copy after verification through Head/Coordinator of the Department

(PROF. RAM CHANDRA)
Proctor

Details for Student Identity Card
Session: - 2019 - 20

Name of Department:- ....

Name of Course:- ....

Semester:-...................................

S. No.	Name of Student	Father's Name	Gender	Aadhaar No	Address	Students Contact No	Date of Birth	Blood Group	Student's Scanned Photo
1.									

Note:- Send Soft copy as soon as possible at **proctor@bbau.ac.in** or to the Proctor Office and hard copy after verification through Head/Coordinator of the Department

(PROF. RAM CHANDRA)
Proctor